



**AGENDA  
REGULAR MUNICIPAL COUNCIL MEETING  
OF THE CITY OF WESTMOUNT  
MONDAY, AUGUST 1, 2022**

**1. OPENING OF THE MEETING**

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

**2. MAYOR'S AND COUNCILLORS' REPORTS**

**3. FIRST QUESTION PERIOD**

**4. ADOPTION OF THE AGENDA**

**MOVER**

**Councillor Shamie**

**SECONDER**

THAT the agenda of the regular Council sitting of August 1, 2022, be adopted with the following modifications:

- Removal of Item 8 "Termination of agreement - Tradau Agreement";
- Removal of Item 12 "Mandate to the *Union des municipalités du Québec* - Purchase of various bins and mini kitchen bins for the collection of residual materials";
- Removal of Item 14 "Request for proposals - Optimization of the Communications Division of the City of Westmount (DDP-2022-039)";
- Addition of Item 21.1 "Intermunicipal Agreement with the City of Montreal - Reconfiguration of Saint-Antoine Street between Rose-de-Lima Street and Atwater Avenue", under New Business.

**5. CONFIRMATION OF MINUTES**

**MOVER**

**Councillor Shamie**

**SECONDER**

THAT the minutes of the regular Council sitting held on July 18, 2022, be approved.

**6. REPORTS TO COUNCIL**

**6.1. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE**

**Councillor D’Amico**

The minutes of the Finance and Administration Committee meetings held on December 15, 2021, as well as on January 7, February 17, March 16, and April 28, 2022, are tabled.

**6.2. MINUTES OF THE COMMISSION FOR THE MANAGEMENT OF SUSTAINABLE DEVELOPMENT OF THE TERRITORY**

**Councillor Peart**

The minutes of the Commission for the management of sustainable development of the territory meeting held on June 23, 2022, are tabled.

**6.3. WORKFORCE REPORT**

**Councillor Shamie**

The workforce report for the month of June 2022 is tabled.

**6.4. PAYMENT REGISTRY**

**Councillor D’Amico**

The list of payments for the month of June 2022 is tabled.

**6.5. LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507**

**Councillor Shamie**

In accordance with *By-law 1507 on the Delegation of powers to certain employees of the City of Westmount*, the list of authorization of expenditures for the month of June 2022, is tabled.

**6.6. LIST OF DUTIES ON TRANSFER INVOICES**

**Councillor D’Amico**

The list of duties on transfers for the month of July 2022 is tabled.

**7. ADOPTION OF COUNCIL'S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL URBAN AGGLOMERATION COUNCIL**

**MOVER**

**Councillor Shamie**

**SECONDER**

THAT the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agenda of the Montreal Urban Agglomeration Council meeting to be held on August 25, 2022.

**8. TERMINATION OF AGREEMENT - TRADAU AGREEMENT**

*The item is removed from the agenda.*

**9. RENEWAL OF GENERAL INSURANCE COVERAGE**

WHEREAS, pursuant to Section 29.5 of the *Cities and Towns Act* (CQLR, c. C-19), the City of Westmount is party to the “*Entente de regroupement des Municipalités de l’île de Montréal relativement à l’achat en commun d’assurances de dommages et de services de consultant et de gestionnaire de risques 2019-2023*”;

WHEREAS pursuant to this agreement, the *Union des municipalités du Québec* (UMQ) is mandated to proceed with the collective call for tenders and the awarding and renewal of contracts for property and casualty, liability, and automobile insurance on behalf of all the parties of the group;

WHEREAS pursuant to Section 573.1.2. of the *Cities and Towns Act* (CQLR, c. C-19), an insurance contract awarded by tender for a period of less than five (5) years may, at its expiry, be renewed without a call for tenders for one or more periods which, when added to the period provided for at the time of the award, do not exceed five (5) years;

WHEREAS the firm Fidema Consulting Group Inc. has analyzed the terms of renewal.

**MOVER**  
**SECONDER**

**Councillor Shamie**

THAT the amount of \$131,238.18, including taxes, be paid to BFL Canada Risk and Insurance Services Inc. for the property and casualty insurance premium (Block A) for the period from January 1, 2022 to January 1, 2023;

THAT the amount of \$297,868.66, including taxes, be paid to BFL Canada Risk and Insurance Services Inc. for the insurance premium for comprehensive general liability with group deductible, umbrella liability, municipal liability insurance, and legal fees (Block B) for the period from February 16, 2022 to February 16, 2023;

THAT the amount of \$50,853.00 be paid to BFL Canada Risk and Insurance Services Inc. for brokerage fees for Block A and B;

THAT the amount of \$34,757.92, including taxes, be paid to La Capitale General Insurance Inc. for the automobile insurance premium (Block C) for the period from January 1, 2022 to January 1, 2023;

THAT a total expenditure of \$514,717.76, including taxes, be authorized to cover these payments, in accordance with the financial information included in the decision-making file No. 2022-1614;

THAT the Director of Legal Services and City Clerk be authorized to sign any and all documents required to give effect to the present resolution.

**10. APPOINTMENT - SUBSTITUTE DIRECTOR GENERAL**

WHEREAS Council recommends that a senior manager be appointed to replace the Director General in case of absence.

**MOVER**

**Councillor Shamie**

**SECONDER**

THAT Mr. Michel Larue, Assistant Director General – Sustainable development of the territory and living environment, be appointed Substitute Director General and, as such, in the absence or incapacity of the Director General, be authorized to execute the authority and signing privileges of those regularly performed by the Director General.

**11. APPOINTMENT - DIRECTOR - WESTMOUNT PUBLIC LIBRARY AND COMMUNITY EVENTS**

WHEREAS according to Section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS the current Director of the Westmount Public Library and Community Events has announced her retirement;

WHEREAS the Assistant Director of Human Resources recommends the appointment of Ms. Anne-Marie Lacombe to the position of Director of the Westmount Public Library and Community Events.

**MOVER**

**Councillor Roux**

**SECONDER**

THAT Ms. Anne-Marie Lacombe be appointed to the position of Director of the Westmount Public Library and Community Events, grade 4, effective September 12, 2022, in accordance with the salary recommendation of the Human Resources Department as stipulated in decision-making file No. 2022-1634 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT this appointment be on a permanent basis once Ms. Lacombe has completed a probationary period in accordance with Section 2 of the *Working Conditions and Remuneration of Management Personnel*.

**12. MANDATE TO THE UNION DES MUNICIPALITÉS DU QUÉBEC - PURCHASE OF VARIOUS BINS AND MINI KITCHEN BINS FOR THE COLLECTION OF RESIDUAL MATERIALS**

*The item is removed from the agenda.*

**13. REQUEST FOR PROPOSALS - PURCHASE OF FRAMES AND COVERS FOR HYDRO WESTMOUNT (DDP-2022-028)**

WHEREAS a request for proposals was sent for the purchase of frames and covers for Hydro Westmount (request for proposals No. DDP-2022-028), and that, in conformity with *By-law 1556 on contract management*, the *Déclaration relative aux mesures prises pour assurer la rotation des cocontractants* is submitted to this meeting;

WHEREAS, following the analysis of the received proposals, *St-Germain Égouts et Aqueducs inc.* is the selected bidder.

**MOVER**

**Councillor Shamie**

**SECONDER**

To authorize an expenditure in the amount of \$84,597.30, including tax credits, for the purchase of frames and covers for Hydro Westmount (request for proposals No. DDP-2022-028);

To award to *St-Germain Égouts et Aqueducs inc.* the contract for this purpose in accordance with its proposal, for a maximum amount of \$84,597.30, including taxes, the whole in conformity with the contractual documents of the request for proposals DDP-2022-028;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1628.

**14. REQUEST FOR PROPOSALS - OPTIMIZATION OF THE COMMUNICATIONS DIVISION OF THE CITY OF WESTMOUNT (DDP-2022-039)**

*The item is removed from the agenda.*

**15. CALL FOR TENDERS BY INVITATION - SUPPLY OF TYCO ELECTRONICS CANADA ULC PRODUCTS FOR THE HYDRO WESTMOUNT NETWORK (INV-2022-020)**

WHEREAS the City of Westmount is considering entering into a contract pursuant to Section 573.3 of the *Cities and Towns Act* (CQLR, chapter C-19) with Tyco Electronics Canada ULC for the supply of Tyco Electronics Canada ULC products for the Hydro Westmount network;

WHEREAS, in accordance with section 573.3.0.0.1 of the *Cities and Towns Act* (CQLR c. C-19), a notice of intention was published on the *Système électronique d'appel d'offres du gouvernement du Québec* on June 9, 2022, informing of the City's intention to award a contract by mutual agreement to a supplier identified in said notice;

WHEREAS Tyco Electronics Canada ULC is the only supplier for the supply of Tyco Electronics Canada ULC products for the Hydro Westmount network.

**MOVER**  
**SECONDER**

**Councillor Shamie**

To authorize an expenditure in the amount of \$104,159.90, including tax credits, for the supply of Tyco Electronics Canada ULC products for the Hydro Westmount network (Tender by invitation No. INV-2022-020);

To award to Tyco Electronics Canada ULC the contract for this purpose at its bid price, for a maximum amount of \$114,068.68, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2022-020;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1623.

**16. CALL FOR PUBLIC TENDERS - ARBORICULTURAL WORK - FELLING AND GRUBBING (PUB-2022-023)**

WHEREAS tenders were publicly opened on July 8, 2022, for arboricultural work - felling and grubbing (Tender No. PUB-2022-023), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, *9187-8447 Québec inc. (Services d'entretien d'arbres Viau)* is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**  
**SECONDER**

**Councillor Gallery**

To authorize an expenditure in the amount of \$351,025.71, including tax credits, for the 2022 fiscal year, for arboricultural work - felling and grubbing, with two (2) renewal options for a period of 12 months each (Tender No. PUB-2022-023);

To award to *9187-8447 Québec inc. (Services d'entretien d'arbres Viau)* the contract for this purpose at its bid price, for a maximum amount of \$1,280,599.60, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-023;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1646.

**17. CALL FOR PUBLIC TENDERS - BANK OF HOURS FOR PROFESSIONAL SERVICES - ENGINEERING - BUILDINGS (PUB-2022-028)**

WHEREAS according to sections 573.1.0.1.1 and 573.1.0.1.2 of the *Cities and Towns Act* (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS tenders were publicly opened on May 13, 2022, for a bank of hours for professional services - Engineering - buildings (Tender No. PUB-2022-028), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, *Groupe Civitas inc.* is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**

**Councillor Peart**

**SECONDER**

To authorize an expenditure in the amount of \$104,987.50, including tax credits, for the 2022 fiscal year, for a bank of hours for professional services - Engineering - buildings (Tender No. PUB-2022-028);

To award to *Groupe Civitas inc.* the contract for this purpose at its bid price, for a maximum amount of \$364,470.75, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-028;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1639.

**18. CALL FOR PUBLIC TENDERS - BANK OF HOURS FOR PROFESSIONAL SERVICES - ARCHITECTURE (PUB-2022-029)**

WHEREAS according to sections 573.1.0.1.1 and 573.1.0.1.2 of the *Cities and Towns Act* (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS tenders were publicly opened on May 13, 2022, for a bank of hours for professional services - architecture (Tender No. PUB-2022-029), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, *Nadeau Blondin Lortie architectes inc.* is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**

**Councillor Peart**

**SECONDER**

To authorize an expenditure in the amount of \$78,740.63, including tax credits, for the 2022 fiscal year, for a bank of hours for professional services - architecture (Tender No. PUB-2022-029);

To award to *Nadeau Blondin Lortie architectes inc.* the contract for this purpose at its bid price, for a maximum amount of \$256,336.76, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-029;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1636.

**19. CALL FOR PUBLIC TENDERS - HYDRO-WESTMOUNT - REDESIGN OF THE MAIN ENTRANCE: FENCE, GATE, AND WALL (PUB-2022-031)**

WHEREAS tenders were publicly opened on June 3, 2022, for Hydro Westmount - Redesign of the main entrance: fence, gate, and wall (Tender No. PUB-2022-031), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, 9140-2594 Québec inc. (Arcade entrepreneurs généraux) is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**

**Councillor Shamie**

**SECONDER**

To authorize an expenditure in the amount of \$491,539.65, including tax credits, for Hydro Westmount - Redesign of the main entrance: fence, gate, and wall (Tender No. PUB-2022-031);

To award to 9140-2594 Québec inc. (Arcade entrepreneurs généraux) the contract for this purpose at its bid price, for a maximum amount of \$538,300.00, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-031;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1637.

**20. ADOPTION - BY-LAW 1590 TO AMEND BY-LAW 1581 TO ESTABLISH TARIFFS FOR THE 2022 FISCAL YEAR**

**City Clerk**

The City Clerk to report that copies of the by-law have been remitted to all members of Council and are available for public reference in due course.

**OBJECT**

The City Clerk to explain that the object of this by-law is to create a facilities access card for the benefit of guests of Westmount residents to provide them with limited access to the Westmount Recreation Centre.

**Mayor Smith**

**Declaration by each member of Council present that he or she has read the by-law.**

**MOVER**

**Councillor Gallery**

**SECONDER**

THAT By-law No. 1590 entitled *By-law to amend By-law 1581 to establish tariffs for the 2022 fiscal year* be adopted.

**Declaration**

**Mayor Smith**

THAT By-law No. 1590 entitled *By-law to amend By-law 1581 to establish tariffs for the 2022 fiscal year* having been duly adopted; it is ordered that notices be given as required by law.



**21. NEW BUSINESS**

**21.1. INTERMUNICIPAL AGREEMENT WITH THE CITY OF MONTREAL -  
RECONFIGURATION OF SAINT-ANTOINE STREET BETWEEN ROSE-DE-LIMA  
STREET AND ATWATER AVENUE**

WHEREAS pursuant to section 572.1. of the *Cities and Towns Act* (CQLR, chapter C-19), a municipality may, by mutual agreement and gratuitously, unite with another municipality to perform acts to be performed in connection with an eventual contract for the performance of work;

WHEREAS the *Ville de Montréal* has issued a call for tenders for road, lighting, traffic light, and public utility work (CSEM, Énergie, and Bell) on Saint-Antoine Street, from Irène Street to Atwater Avenue in Le Sud-Ouest Borough and the City of Westmount (public call for tenders No. 466711);

WHEREAS the City of Westmount wishes to take advantage of the *Ville de Montréal's* work to reconfigure Saint-Antoine Street and has asked the City of Montreal to include this in its contract for the portion of the work in the City of Westmount, on the north side;

WHEREAS it is in the public interest that the reconfiguration of Saint-Antoine Street between Rose-de-Lima Street and Atwater Avenue (north side) be done at the same time as the reconfiguration of Saint-Antoine Street between Rose-de-Lima Street and Atwater Avenue (south side);

WHEREAS, in order to fulfill this commitment, the City of Westmount must first sign an intermunicipal agreement with the *Ville de Montréal*.

**MOVER**

**Councillor Peart**

**SECONDER**

THAT the Director General, or the Substitute Director General in his absence, and the Director of Legal Services and City Clerk be authorized to sign the attached *Entente intermunicipale pour le réaménagement de la rue Saint-Antoine entre Rose-de-Lima et Atwater*;

THAT the City of Westmount commit to bear one hundred percent (100%) of the actual costs related to the completion of the work, as outlined in Schedule D of the agreement.

**22. SECOND QUESTION PERIOD**

**23. CLOSING OF THE SITTING**

The Mayor declares the sitting closed.