1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR’S AND COUNCILLORS’ REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

**MOVER**

Councillor Shamie

**SECONDER**

THAT the agenda of the regular Council sitting of June 7, 2022, be adopted.

5. CONFIRMATION OF MINUTES

**MOVER**

Councillor Shamie

**SECONDER**

THAT the minutes of the regular Council sitting held on May 16, 2022, be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE

Mayor Smith

The following documents are tabled:

- The list of by-laws adopted at the regular sitting of the Montreal Urban Agglomeration Council on April 28, 2022;
- The list of by-laws adopted at the regular sitting of the Montreal Urban Agglomeration Council on May 19, 2022;
- By-law RCA21 17352 of the Côte-des-Neiges–Notre-Dame-de-Grâce borough entitled “Règlement modifiant le Règlement relatif à la circulation des camions et des véhicules-outils (RCA13 17208) afin de modifier l’annexe cartographique portant sur la circulation des camions et des véhicules-outils” and Resolution CA21 170259 adopting said by-law;
• By-law RCA22 220004 of Le Sud-Ouest borough entitled “Adopter le Règlement modifiant le Règlement relatif à la circulation des camions et des véhicules outils (RCA13 22002) afin d’interdire en tout temps la circulation des camions sur la rue de la Montagne et autres rues de l’arrondissement Sud-Ouest et interdire la circulation des camions durant la nuit sur les rues Saint-Jacques et Saint-Antoine Ouest, entre la route 136 et la rue Guy (dossier 1218679002)” and Resolution CA22 22 0162 adopting said by-law.

6.2. **MINUTES OF THE GENERAL COMMITTEE OF COUNCIL**

   Councillor Shamie

   No minutes are tabled.

6.3. **WORKFORCE REPORT**

   Councillor Shamie

   The workforce report for the month of April 2022 is tabled.

6.4. **PAYMENT REGISTRY**

   Councillor D’Amico

   The list of payments for the month of April 2022 is tabled.

6.5. **LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507**

   Councillor Shamie

   In accordance with By-law 1507 on the Delegation of powers to certain employees of the City of Westmount, the list of authorization of expenditures for the month of April 2022, is tabled.

6.6. **LIST OF DUTIES ON TRANSFER INVOICES**

   Councillor D’Amico

   The list of duties on transfers for the month of April 2022 is tabled.

6.7. **TABLING OF MINUTES OF CORRECTION**

   City Clerk

   In accordance with Section 92.1 of the Cities and Towns Act, the City Clerk tables the minutes of the correction for the Resolution No. 2022-05-104 as well as a copy of the amended document.

7. **ADOPTION OF COUNCIL’S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL URBAN AGGLOMERATION COUNCIL**

   **MOVER**

   Councillor Shamie

   **SECONDER**

   That the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agenda of the Montreal Urban Agglomeration Council meeting to be held on June 16, 2022.
8. **CREATION - COMMISSION FOR THE MANAGEMENT OF SUSTAINABLE DEVELOPMENT OF THE TERRITORY**

WHEREAS, pursuant to Section 70 of the *Cities and Towns Act* (Chapter C-19), the council may appoint permanent or special committees, composed of as many of its members as it may deem necessary, to supervise the administration of the several civic departments for which they are respectively appointed, and to manage such business as it may, by by-law or resolution, assign to them;

WHEREAS it is advisable to improve the City's management of the sustainable development of the territory;

WHEREAS it is proposed to create a commission with the mission to:

- Propose orientations concerning the planning, organization, realization and financing of infrastructure construction, rehabilitation and maintenance projects;
- Explore government programs related to the commission's mission (e.g., TICQ, PRECO, etc.);
- Analyze any infrastructure subsidy program and seek financial support;
- Analyze the required master plans for general infrastructure and sustainable mobility;
- Propose any purchase of a building or sale of a building necessary for the achievement of its mandate;
- Discuss any issues with neighbouring cities or intermunicipal boards in the best interest of the City of Westmount;
- Issue recommendations for the implementation of public utility works;
- Issue recommendations on projects that have an impact or involve the extension and/or modification of infrastructures (sewer, water, public utilities, traffic), on all aspects of the file;
- Issue recommendations to maintain and improve the quality of the environment in general and in compliance with the obligations to which cities are subject in a sustainable development perspective;
- Propose the City's guidelines for the management and maintenance of the territory. In addition, it suggests development and urban planning strategies with a focus on sustainable development and the improvement of services related to the maintenance of the territory.

**MOVER**

**SECONDER**

THAT the Commission for the management of sustainable development of the territory be created;

THAT said Commission be governed in accordance with the attached document.

9. **APPOINTMENT - ASSISTANT DIRECTOR - PUBLIC WORKS DEPARTMENT**

WHEREAS according to Section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;
WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS the position of Assistant Director of the Public Works Department is currently vacant;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Denis Jacob to the position of Assistant Director of the Public Works Department.

**MOVER**
Councillor Shamie

**SECONDER**

THAT Mr. Denis Jacob be appointed to the position of Assistant Director of the Public Works Department, grade 5, on a contractual basis for a period of six (6) months, effective June 8, 2022, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2022-1590 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT Mr. Jacob be subject to a probationary period in accordance with the *Working Conditions and Remuneration of Management Personnel*.

10. **APPOINTMENT - HUMAN RESOURCES ADVISOR - HUMAN RESOURCES DEPARTMENT**

WHEREAS according to Section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS at its sitting held on November 16, 2020, the Municipal Council appointed Ms. Laurie Meloche to the position of Human Resources Advisor of the Human Resources Department, grade 8;

WHEREAS the Director of Human Resources recommends the promotion of Ms. Meloche to the position of Human Resources Advisor of the Human Resources Department, in order to reflect the reality of the work performed and to ensure versatility in the team.

**MOVER**
Councillor Shamie

**SECONDER**

THAT Ms. Laurie Meloche be appointed to the position of Human Resources Advisor of the Human Resources Department, grade 7, effective June 7, 2022, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2022-1585 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*. 
11. APPLICATION FOR PROPERTY TAX EXEMPTION - VISUAL ARTS CENTRE

WHEREAS the Act respecting municipal taxation (CQLR, c. F-2.1) provides for the periodic review of a recognition giving rise to a property tax exemption granted by the Commission municipale du Québec (hereinafter "the Commission"), every nine (9) years;

WHEREAS the Visual Arts Centre obtained such recognition on November 29, 2012, with respect to the land and building constituting the immovable located at 350 Victoria Avenue in Westmount;

WHEREAS the Visual Arts Centre has again submitted to the Commission, an application for recognition giving rise to a property tax exemption for the land and building constituting the immovable located at 350 Victoria Avenue in Westmount;

WHEREAS Council believes that it is appropriate to confirm the recognition giving rise to a property tax exemption for this organization insofar as, after analysis and investigation, the Commission comes to the conclusion that the Visual Arts Centre still meets the conditions required to confirm such a tax exemption.

MOVER
Councillor D'Amico
SECONDER
THAT the Municipal Council indicates that it is in favour of the Visual Arts Centre’s application for a property tax exemption, insofar as the Commission municipale du Québec concludes that the said organization still meets the conditions required to confirm such a tax exemption.

12. GROUP PURCHASE WITH THE CITY OF MONTREAL - WINTER ABRASIVE FOR 2022-2024

WHEREAS according to Section 29.5 of the Cities and Towns Act (CQLR c. C-19), a municipality may enter into an agreement with another municipality in order to call for tenders for the purpose of awarding contracts;

WHEREAS the City of Montreal will publish a call for tenders for the supply and delivery of winter abrasive for the period from 2022 to 2024;

WHEREAS the City of Westmount wishes to participate in this group purchase with the City of Montreal.

MOVER
Councillor Bostock
SECONDER
THAT Council authorize the City of Westmount to participate in the group purchase with the City of Montreal for the supply and delivery of winter abrasive for the period from 2022 to 2024, with one (1) option of renewal;

THAT the Purchasing Manager be mandated to act as a representative of the City for this call for tenders and be authorized to sign any and all documents required to give effect to the present resolution.
13. REQUEST FOR PROPOSALS - PROFESSIONAL SERVICES FOR THE SUPERVISION OF THE ASBESTOS AND LEAD REMOVAL WORK AT CITY HALL (DDP-2022-022)

WHEREAS a request for proposals was sent for professional services for the supervision of the asbestos and lead removal work at City Hall (request for proposals No. DDP-2022-022), and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the received proposals, FNX INNOV Inc. is the selected bidder.

MOVER
Councillor Roux

SECONDER
To authorize an expenditure in the amount of $66,205.12, including tax credits, for professional services for the supervision of the asbestos and lead removal work at City Hall (request for proposals No. DDP-2022-022);

To award to FNX INNOV Inc. the contract for this purpose in accordance with its proposal, for a maximum amount of $72,503.24, including taxes, the whole in conformity with the contractual documents of the request for proposals DDP-2022-022;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1592.

14. CALL FOR TENDERS BY INVITATION - PROFESSIONAL SERVICES FOR THE OPTIMIZATION OF THE CITY OF WESTMOUNT'S IT OPERATION (INV-2022-015)

WHEREAS according to sections 573.1.0.1.1 and 573.1.0.1.2 of the Cities and Towns Act (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS tenders were publicly opened on May 4, 2022, for professional services for the optimization of the City of Westmount's IT operation (Tender by invitation No. INV-2022-015), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Raymond Chabot Grant Thornton & Co L.L.P. is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER
Councillor Shamie

SECONDER
To authorize an expenditure in the amount of $51,365.28, including tax credits, for professional services for the optimization of the City of Westmount's IT operation (Tender by invitation No. INV-2022-015);

To award to Raymond Chabot Grant Thornton & Co L.L.P. the contract for this purpose at its bid price, for a maximum amount of $56,251.52, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2022-015;
To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1577.

15. CALL FOR TENDERS BY INVITATION - QUALITY CONTROL OF MATERIALS IN THE CONTEXT OF INFRASTRUCTURE WORK (INV-2022-016)

WHEREAS a call for tenders by invitation was sent for the quality control of materials in the context of infrastructure work (Tender by invitation No. INV-2022-016), and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the opened tender, Solroc Inc. is the selected bidder.

MOVER
Councillor Roux

SECONDER

To authorize an expenditure in the amount of $79,549.03, including tax credits, for the quality control of materials in the context of infrastructure work (Tender by invitation No. INV-2022-016);

To confirm the awarding of the contract for this purpose to Solroc Inc, at its bid price, for a maximum amount of $87,116.56, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2022-016;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1579.

16. CALL FOR TENDERS BY INVITATION - PURCHASE OF WASHINGTON STREET LIGHTS (INV-2022-017)

WHEREAS tenders were publicly opened on May 11, 2022, for the purchase of Washington street lights (Tender by invitation No. INV-2022-017), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Pro Ballast inc. is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER
Councillor Shamie

SECONDER

To authorize an expenditure in the amount of $84,430.72, including tax credits, for the purchase of Washington street lights (Tender by invitation No. INV-2022-017);

To award to Pro Ballast inc. the contract for this purpose at its bid price, for a maximum amount of $92,462.64, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2022-017;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1581.
17. **CALL FOR PUBLIC TENDERS - CLEANING OF CATCH BASINS IN THE CITY OF WESTMOUNT (PUB-2022-017)**

WHEREAS tenders were publicly opened on April 22, 2022, for the cleaning of catch basins in the City of Westmount (Tender No. PUB-2022-026), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, 9363-9888 Québec Inc. (Sanivac Montréal) is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER
Councillor Bostock

SECONDER
To authorize an expenditure in the amount of $57,993.97, including tax credits, for the cleaning of catch basins in the City of Westmount (Tender No. PUB-2022-026);

To award to 9363-9888 Québec Inc. (Sanivac Montréal) the contract for this purpose at its bid price, for a maximum amount of $63,510.96, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-026;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1583.

18. **CALL FOR PUBLIC TENDERS - PURCHASE, DELIVERY AND INSTALLATION OF NEW FURNITURE (PUB-2022-018)**

WHEREAS tenders were publicly opened on March 25, 2022, for the purchase, delivery and installation of new furniture (Tender No. PUB-2022-018), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Staples Professional Inc. is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER
Councillor Shamie

SECONDER
To authorize an expenditure in the amount of $70,154.57, including tax credits, for the purchase, delivery and installation of new furniture (Tender No. PUB-2022-018);

To award to Staples Professional Inc. the contract for this purpose at its bid price, for a maximum amount of $76,828.40, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-018;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1591.


WHEREAS tenders were publicly opened on April 22, 2022, for the purchase of lighting for the City of Westmount's tennis courts (Tender No. PUB-2022-026), and minutes prepared by the City Clerk’s Office are submitted to this meeting;
WHEREAS, following the analysis of the opened tenders, Wesco Distribution Canada LP is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER

Councillor Gallery

SECONDER

To authorize an expenditure in the amount of $115,850.77, including tax credits, for the purchase of lighting for the City of Westmount’s tennis courts (Tender No. PUB-2022-026);

To award to Wesco Distribution Canada LP the contract for this purpose at its bid price, for a maximum amount of $126,871.69, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2022-026;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1584.

20. MODIFICATION TO A CONTRACT - RENTAL OF THREE (3) FORD CREWCAB F250 PICKUP TRUCKS

WHEREAS the City of Westmount awarded a contract to Sauvageau Rental Inc. for the rental of three (3) Ford crewcab F250 pickup trucks, for a maximum amount of $30,492.00, before taxes;

WHEREAS it is recommended to add vehicles will help with various functions executed by the City’s blue collar teams while respecting current health guidelines.

MOVER

Councillor Bostock

SECONDER

THAT an additional expenditure be authorized in the amount of $52,587.27, including taxes, for the rental of three (3) Ford crewcab F250 pickup trucks with Sauvageau Rental Inc.;

To allocate this expenditure in accordance with the financial information included in the decision-making files No. 2022-1576.

21. MODIFICATION TO A CONTRACT - COLLECTION AND TRANSPORT OF HOUSEHOLD WASTE AND ORGANIC MATERIALS (PW-2019-1028)

WHEREAS, on February 7, 2022, Council renewed the contract for the collection and transportation of household waste and organic materials with Derichebourg Canada Environment Inc. (call for tenders PW-2019-1028), for a maximum amount of $1,038,287.96, including taxes (Resolution No. 2022-02-27);

WHEREAS, as per the terms of the contract, the price of the contract was adjusted on May 1, 2021 when the third year of the contract started, and subsequently also adjusted on May 1st for every renewal year;

WHEREAS the estimated total cost for the collection and transportation of household waste and organic materials with Derichebourg Canada Environment Inc. is $1,090,461.93, including taxes.
MOVER  
Councillor Aronson  
SECONDER  
THAT the contract renewal awarded to Derichebourg Canada Environment Inc. for the collection and transportation of household waste and organic materials (call for tenders PW-2019-1028) (Resolution No. 2022-02-27) be modified and increased to a maximum amount of $1,090,461.93, including taxes;  

THAT a total expenditure be authorized in the amount of $1,090,461.93, including taxes, for the renewal of the contract for the collection and transportation of household waste and organic materials with Derichebourg Canada Environment Inc.;  

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2022-1589.

22. TABLEING OF THE PLANNING ADVISORY COMMITTEE MINUTES  
 WHEREAS the Planning Advisory Committee held meetings on May 3, May 10, and May 17, 2022 and minutes are submitted to this Council sitting;  

WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the Land Use Planning and Development Act (CQLR, c. A-19.1) (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council.  

MOVER  
Councillor Gallery  
SECONDER  
THAT Council acknowledge and accept the minutes of the Planning Advisory Committee meetings held on May 3, May 10, and May 17, 2022.

23. APPROVAL OF SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMMES (S.P.A.I.P.)  
 WHEREAS the minutes of the special and regular meetings of the Planning Advisory Committee held on May 3 and May 17, 2022 respectively, were tabled;  

WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the Land Use Planning and Development Act (CQLR, c. A-19.1) (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council;  

WHEREAS applications have been submitted by the applicants under By-law 1305 on Site Planning and Architectural Integration Programmes;  

WHEREAS the Planning Advisory Committee has issued opinions regarding these applications, as stated in the Planning Advisory Committee minutes of the special meeting held on May 3, 2022 and of the regular meeting held on May 17, 2022;  

WHEREAS according to By-law 1305 on Site Planning and Architectural Integration Programmes, Council must decide on the opinions of the Committee by way of resolution.
Councillor Gallery

Mover

SECONDER

THAT the Municipal Council act on the opinions of the Planning Advisory Committee (PAC) as set out in the minutes of the special meeting held on May 3, 2022 and of the regular meeting held on May 17, 2022, and adopt for each of them the Site Planning and Architectural Integration Programmes' conditions for the issuance of a permit, as listed in the following items:

- CCUS 22-05-03.01, CCUS 22-05-03.02, CCUS 22-05-03.03, CCUS 22-05-03.05, CCUS 22-05-03.07, CCUS 22-05-03.09, and CCUS 22-05-03.10 of the agenda of the special PAC meeting held on May 3, 2022;
- CCU 22-05-17.03, CCU 22-05-17.09, and CCU 22-05-17.44 of the agenda of the regular PAC meeting held on May 17, 2022.

24. APPROVAL OF A SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMME (S.P.A.I.P.) - 3302 CEDAR AVENUE

WHEREAS the minutes of the special meeting of the Planning Advisory Committee held on March 8, 2022, were tabled at the Municipal Council sitting held on March 21, 2022;

WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the Land Use Planning and Development Act (CQLR, c. A-19.1) (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council;

WHEREAS an application have been submitted by the applicant under By-law 1305 on Site Planning and Architectural Integration Programmes;

WHEREAS the Planning Advisory Committee has issued an opinion regarding this application, as stated in the Planning Advisory Committee minutes of the special meeting held on March 8, 2022;

WHEREAS according to By-law 1305 on Site Planning and Architectural Integration Programmes, Council must decide on the opinions of the Committee by way of resolution.

Mover

SECONDER

THAT the Municipal Council, having received the opinion of the Planning Advisory Committee (PAC), as set out in the minutes of the special meeting held on March 8, 2022, approve the Site Planning and Architectural Integration Programmes conditions for the issuance of a permit, according to the plans and documents submitted in reference to permit application No. 2021-01664 – PIIA 2021-00131 for the addition of a sunroom in the backyard, the modification of openings, and the replacement of windows for the property located at 3302 Cedar Avenue;

THAT these plans and documents be attached to the present resolution to form an integral part thereof.

25. NEW BUSINESS
26. SECOND QUESTION PERIOD

27. CLOSING OF THE SITTING

The Mayor declares the sitting closed.