1. **OPENING OF THE MEETING**

   The Mayor calls the sitting to order.

   Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. **MAYOR’S AND COUNCILLORS’ REPORTS**

3. **FIRST QUESTION PERIOD**

4. **ADOPTION OF THE AGENDA**

   **MOVER**
   
   Councillor Shamie

   **SECONDER**
   
   THAT the agenda of the regular Council sitting of December 6, 2021 be adopted.

5. **CONFIRMATION OF MINUTES**

   **MOVER**
   
   Councillor Shamie

   **SECONDER**
   
   THAT the minutes of the regular Council sitting held on November 15, 2021, be approved.

6. **REPORTS TO COUNCIL**

6.1. **CORRESPONDENCE**

   **Mayor Smith**

   The following document is tabled:

   - Resolution No. 20211115-007 from the Town of Montreal West entitled *Projet d’arrêté concernant les règles permettant d’établir le potentiel fiscal des municipalités liées de l’agglomération de Montréal aux fins de la répartition des dépenses d’agglomération*. 
6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Shamie

The minutes of the General Committee meeting of Council held on October 4, 2021 are tabled and are available on the City's website.

6.3. FINANCE AND ADMINISTRATION COMMITTEE MINUTES

Councillor D’Amico

The minutes of the Finance and Administration Committee meeting held on August 19, 2021, are tabled.

6.4. WORKFORCE REPORT

Councillor Shamie

The workforce reports for the months of September and October 2021, are tabled.

6.5. PAYMENT REGISTRY

Councillor D’Amico

The lists of payments for the months of September and October 2021, are tabled.

6.6. LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507

Councillor Shamie

In accordance with By-law 1507 on the Delegation of powers to certain employees of the City of Westmount, the lists of authorization of expenditures for the months of September and October 2021, are tabled.

6.7. LIST OF DUTIES ON TRANSFER INVOICES

Councillor D’Amico

The list of duties on transfers for the month of November 2021 is tabled.

6.8. TABLING OF THE STATEMENTS OF PECUNIARY INTERESTS

Substitute City Clerk

In accordance with 358 of An Act respecting elections and referendums in municipalities (CQLR, chapter E-2.2), the Substitute City Clerk confirms that Mayor Christina M. Smith and Councillors Anitra M. Bostock, Mary Gallery, Kathleen Kez, Elisabeth Roux, Antonio D’Amico, and Conrad Peart have submitted an update of their respective annual statement of pecuniary interests within 60 days after the anniversary of the declaration of their election.
7. **ADOPTION OF COUNCIL’S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL AGGLOMERATION COUNCIL**

**MOVER**
Councillor Shamie

**SECONDER**
THAT the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agendas of the Montreal Agglomeration Council meetings to be held on December 2 and December 23, 2021.

8. **2022 SCHEDULE FOR REGULAR COUNCIL SITTINGS**

WHEREAS in accordance with section 319 of the *Cities and Towns Act* (CQLR, chapter C-19), Council shall hold regular sittings at least once a month. Council shall determine the schedule of its regular sittings, setting the date and time of each sitting, before the beginning of the calendar year.

**MOVER**
Councillor Shamie

**SECONDER**
THAT the schedule of the 2022 regular Council sittings be determined as follows:

- Monday, January 17, at 7:30 p.m.;
- Monday, February 7, at 7:30 p.m.;
- Monday, February 21, at 5:30 p.m.;
- Monday, March 7, at 5:30 p.m.;
- Monday, March 21, at 7:30 p.m.;
- Monday, April 4, at 7:30 p.m.;
- Tuesday, April 19, at 5:30 p.m.;
- Monday, May 2, at 7:30 p.m.;
- Monday, May 16, at 5:30 p.m.;
- Tuesday, June 7, at 7:30 p.m.;
- Monday, June 20, at 5:30 p.m.;
- Monday, July 4, at 7:30 p.m.;
- Monday, July 18, at 5:30 p.m.;
- Monday, August 1, at 7:30 p.m.;
- Monday, August 15, at 5:30 p.m.;
- Tuesday, September 6, at 7:30 p.m.;
- Monday, September 19, at 5:30 p.m.;
- Monday, October 3, at 7:30 p.m.;
- Wednesday, October 19, at 5:30 p.m.;
- Monday, November 7, at 7:30 p.m.;
- Monday, November 21, at 5:30 p.m.;
- Monday, December 5, at 7:30 p.m.;
- Monday, December 19, at 5:30 p.m.
9. **APPOINTMENTS - MEMBERS OF THE GENERAL COMMITTEE**

WHEREAS By-law 311 entitled *By-law concerning a "General Committee"*, requires that a permanent committee, to be known as the General Committee, be appointed to supervise the administration of the civic departments of the City and to manage such business as the Council may, from time to time, assign to it;

WHEREAS, pursuant to Section 4 of said by-law, all members of the General Committee shall be appointed by resolution of Council;

WHEREAS following the municipal election of November 7, 2021, new Councillors must be appointed to the General Committee.

**MOVER**

Councillor Shamie

**SECONDER**

THAT Mayor Christina M. Smith and Councillors Anitra Bostock, Mary Gallery, Kathleen Kez, Elisabeth Roux, Matt Aronson, Antonio D’Amico, Jeff J. Shamie, and Conrad Peart be appointed as members of the General Committee of Council, effective November 15, 2021.

10. **APPOINTMENTS - MEMBERS OF THE PLANNING ADVISORY COMMITTEE (PAC)**

WHEREAS, in accordance with *By-law 1575 to establish a Planning Advisory Committee*, the composition of the Planning Advisory Committee shall include the following:

- Two (2) members of the Municipal Council;
- The Mayor, as an *ex officio* member without the right to vote

**MOVER**

Councillor Aronson

**SECONDER**

THAT Councillors Mary Gallery and Conrad Peart be appointed as members of the Planning Advisory Committee;

THAT Mayor Christina M. Smith be appointed as an *ex officio* member.

11. **APPOINTMENTS - MEMBERS OF THE TRANSPORTATION ADVISORY COMMITTEE (TAC)**

WHEREAS, pursuant to Section 70 of the *Cities and Towns Act* (Chapter C-19), the council may appoint permanent or special committees, composed of as many of its members as it may deem necessary, to supervise the administration of the several civic departments for which they are respectively appointed, and to manage such business as it may, by by-law or resolution, assign to them;

WHEREAS the Administrative Traffic Committee was created in October of 1986 and was reformatted in December of 2013 by Council into the "Transportation Advisory Committee", and that its recommendations are submitted to Council’s approval;
WHEREAS following the municipal election of November 7, 2021, new councillors must be appointed to the Transportation Advisory Committee.

MOVER Councillor Roux
SECONDER
THAT Councillors Anitra M. Bostock, and Kathleen Kez be appointed as members of the Transportation Advisory Committee;

THAT Mayor Christina M. Smith be appointed as an *ex officio* member.

12. APPOINTMENTS - MEMBERS OF THE FINANCE AND ADMINISTRATION COMMITTEE (F&A)

WHEREAS, pursuant to Section 70 of the *Cities and Towns Act* (Chapter C-19), the council may appoint permanent or special committees, composed of as many of its members as it may deem necessary, to supervise the administration of the several civic departments for which they are respectively appointed, and to manage such business as it may, by by-law or resolution, assign to them;

WHEREAS following the municipal election of November 7, 2021, new councillors must be appointed to the Transportation Advisory Committee.

MOVER Councillor Gallery
SECONDER
THAT Councillor Jeff J. Shamie be appointed as Chair and member of the Finance and Administration Committee;

THAT Councillors Kathleen Kez, Antonio D'Amico and Conrad Peart be appointed as members of the Finance and Administration Committee;

THAT Mayor Christina M. Smith be appointed as an *ex officio* member.

13. APPOINTMENTS - MEMBERS OF THE WESTMOUNT PUBLIC LIBRARY COMMITTEE

WHEREAS according to Section 2.1 of By-law 82 entitled *By-law concerning the establishment and maintenance of a free public library in the City*, the Public Library Committee shall be composed of two (2) Councillors of Westmount appointed by resolution of the Westmount Council and four (4) persons other than members of Council, appointed as Trustees, by resolution of Council, from among the residents of Westmount;

WHEREAS according to Subsection 2.10 of said by-law, the Chairman of the Public Library Committee shall be appointed by resolution of Council from amongst the members of the Committee;

WHEREAS further to its meeting held on October 21, 2021, the recommendations of the Public Library Committee are submitted for Council approval.
Councillor Aronson

MOVER
SECONDER
THAT Councillors Mary Gallery and Elisabeth Roux be appointed as members of the Westmount Public Library Committee;

THAT Mr. Mitchell Joel Cohen be appointed Chairman of the Westmount Public Library Committee for a one-year term of office, effective January 1, 2022;

THAT Ms. Nancy Essebag-Christie be appointed Trustee of the Westmount Public Library Committee for a three-year term of office, effective January 1, 2022;

THAT Mr. Fouad Bitar be appointed Trustee of the Westmount Public Library Committee for a three-year term of office, effective January 1, 2022.

14. APPOINTMENT - SUPERINTENDENT - MUNICIPAL BUILDINGS

WHEREAS according to Section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS the position of Superintendent – Municipal Buildings of the Public Works Department is currently vacant;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Martin Dicaire to the position of Superintendent – Municipal Buildings of the Public Works Department.

MOVER
SECONDER
THAT Mr. Martin Dicaire be appointed to the position of Superintendent – Municipal Buildings of the Public Works Department, grade 8, effective January 5, 2022, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2021-1418 and according to the terms provided for in the Working Conditions and Remuneration of Management Personnel;

THAT this appointment be on a permanent basis once Mr. Dicaire has completed a probationary period in accordance with Section 2 of the Working Conditions and Remuneration of Management Personnel.

15. TEMPORARY APPOINTMENT - ADVISOR - LEGAL SERVICES AND CITY CLERK’S OFFICE

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;
WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS the Director of Human Resources recommends the appointment of Ms. Stephanie Zhao Liu to the position of Advisor - Legal Services and City Clerk's Office.

**MOVER**

Councillor Shamie

**SECONDER**

THAT Ms. Stephanie Zhao Liu be appointed to the position of Advisor - Legal Services and City Clerk's Office, grade 7, for a period of one (1) year, from December 7, 2021 to December 2, 2022, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2021-1428 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT this appointment be on a contractual basis and subject to a probationary period in accordance with the *Working Conditions and Remuneration of Management Personnel*.


WHEREAS the *Commission municipale du Québec* (hereinafter, the Commission) has completed its audit work with the City of Westmount concerning the adoption of the budget and of the three-year capital works program;

WHEREAS, the purpose of these audits is to ensure that the adoption of the budget and capital works program for the 2021 fiscal year was in compliance with the applicable legal framework;

WHEREAS, according to the reports for the two audits for the City of Westmount pertaining respectively to the adoption of the budget and the adoption of the capital works program, the legal processes have been followed in full compliance and no recommendations are made by the Commission;

WHEREAS, in accordance with Section 86.8 of the *Act respecting the Commission Municipale* (CQLR, chapter C-35), these reports must be tabled at the first Council sitting following their receipt.

**MOVER**

Councillor D'Amico

**SECONDER**

THAT the Municipal Council acknowledge and accept the tabling of the conformity reports concerning the adoption of the budget and the three-year capital expenditure program for the 2021 fiscal year for the City of Westmount;

THAT this resolution be forwarded to the *Commission municipale du Québec*. 
17. PARTNERSHIP AGREEMENT – CITY OF WESTMOUNT AND DAWSON COLLEGE

WHEREAS the provincial government provides grants for the *Programme de soutien aux infrastructures sportives et récréatives scolaires et d'enseignement supérieur*, which is aimed at renovating sports infrastructures;

WHEREAS Dawson College wishes to apply for this grant in order to renovate its sports infrastructures;

WHEREAS for many years, the Dawson Blues intercollegiate sports teams have used the City's sports infrastructures for their practices and home games;

WHEREAS, by agreeing to support the renovation project and enter into an agreement with Dawson College, the City of Westmount could offer its residents access to the sports complex on weekends and during the summer.

MOVER
Councillor Gallery

SECONDER
THAT the City of Westmount support Dawson College's project to renovate the Dawson College sports facilities in order for Dawson College to benefit from financial assistance from the *Ministère de l'Éducation* under the *Programme de soutien aux infrastructures sportives et récréatives scolaires et d'enseignement supérieur*;

THAT the City of Westmount enter into an agreement with Dawson College for the renovation of the Dawson College sports facilities in order to make them accessible to Westmount's general population.

18. APPROVAL OF A SYSTEM OF BID WEIGHTING AND EVALUATING - PROFESSIONAL SERVICES

WHEREAS according to sections 573.1.0.1.1 and 573.1.0.1.2 of the *Cities and Towns Act* (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS the Engineering Department recommends a new system of bid weighting and evaluating for all calls for tenders relating to professional services.

MOVER
Councillor Peart

SECONDER
THAT the City adopt the attached system of bid weighting and evaluating for calls for tenders relating to professional services;

THAT said system of bid weighting and evaluating be used for all the calls for tenders for professional services evaluated at over $105,700, unless otherwise specified by way of resolution of Council;

THAT said system of bid weighting and evaluating be valid for the year 2022.
19. **GROUP PURCHASE WITH THE VILLE DE MONTRÉAL - ROAD SALT FOR THE WINTER SEASON OF 2021-2022**

WHEREAS according to Section 572.1, paragraph 2 of the *Cities and Towns Act* (CQLR c. C-19), a municipality may enter into an agreement with another municipality in order to call for tenders for the purpose of awarding contracts;

WHEREAS the *Ville de Montréal* published a call for tenders on June 7, 2021 for the supply of road salt for the 2021-2022 winter season for the boroughs, the demerged cities of the Montreal Agglomeration, and the *Société de transport de Montréal* (Tender No. 21-18861);

WHEREAS tenders were publicly opened at the Montreal City Hall on July 8, 2021;

WHEREAS at its regular Council sitting held on May 19, 2020, the Municipal Council mandated the Purchasing Manager to act as a representative of the City for this call for tenders (Resolution No. 2020-05-92)

**MOVER**

**Councillor Bostock**

**SECONDER**

To authorize an expenditure in the amount of $302,319.00, including tax credits, for the 2021 fiscal year, for the supply of approximately 10,000 metric tons of regular road salt for the winter season of 2021-2022;

THAT, as part of the *Ville de Montréal* group purchase contract (Tender No. 21-18861), the tender of Cargill Limited be accepted for a total amount of $772,517.03, including taxes;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1410.

20. **NOTICE OF MOTION - BY-LAW 1581 TO ESTABLISH TARIFFS FOR THE 2022 FISCAL YEAR**

**Councillor D’Amico**

**NOTICE OF MOTION**

Councillor D’Amico to give notice of the intention to submit for adoption at a subsequent meeting of Council, By-law No. 1581 entitled *By-law to establish tariffs for the 2022 fiscal year*.

**OBJECT**

The object of this by-law is to establish the tariffs and user fees to be charged during the 2022 fiscal year.

A copy of the draft by-law is tabled and available for public consultation.
21. **ADOPTION - BY-LAW 1582 TO FURTHER AMEND BY-LAW 1507 ON THE DELEGATION OF POWERS TO CERTAIN OFFICERS OF THE CITY OF WESTMOUNT**

Substitute City Clerk

The Substitute City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

**OBJECT**

The Substitute City Clerk to explain that the object of this by-law is to amend the definition of "Director General" and to add the definition of "Assistant Director General".

The object of this by-law is also to specify the powers delegated to the Assistant Directors General.

**MODIFICATIONS**

The Substitute City Clerk to report that changes were made to the draft by-law:

- The powers delegated to the Director General under *By-law 1507 on the delegation of powers to certain employees of the City of Westmount* will not be amended;
- In Section 3, the powers delegated to the Assistant Directors General are amended.

Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER

Councillor Shamie

SECONDER

THAT By-law No. 1582 entitled *By-law to further amend By-law 1507 on the delegation of powers to certain officers of the City of Westmount* be adopted.

Mayor Smith

Declaration

THAT By-law No. 1582 entitled *By-law to further amend By-law 1507 on the delegation of powers to certain officers of the City of Westmount* having been duly adopted; it is ordered that notices be given as required by law.

22. **TABLING OF THE PLANNING ADVISORY COMMITTEE MINUTES**

WHEREAS the Planning Advisory Committee held a regular meeting and a special meeting on November 16, 2021 and that minutes are submitted to this Council sitting;
WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the *Land Use Planning and Development Act* (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council.

**MOVER**
Councillor Peart

**SECONDER**
THAT Council acknowledge and accept the tabling of the minutes of the Planning Advisory Committee regular meeting and special meeting held on November 16, 2021.

23. **URBAN PLANNING - APPROVAL OF SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMMES (S.P.A.I.P.)**

WHEREAS the minutes of the regular and special meetings of the Planning Advisory Committee held on November 16, 2021, were tabled;

WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the Land Use Planning and Development Act (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council;

WHEREAS applications have been submitted by the applicants under *By-law 1305 on Site Planning and Architectural Integration Programmes*;

WHEREAS the Planning Advisory Committee has issued opinions regarding these applications, as stated in the Planning Advisory Committee minutes of November 16, 2021;

WHEREAS according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, Council must decide on the opinions of the Committee by way of resolution.

**MOVER**
Councillor Peart

**SECONDER**
THAT the Municipal Council act on the opinions of the Planning Advisory Committee (PAC) as set out in the minutes of the regular and special meetings held on November 16, 2021, and adopt for each of them the Site Planning and Architectural Integration Programmes’ conditions for the issuance of a permit, as listed in the following items:

- CCU 21-11-16.02 to CCU 21-11-16.05 of the agenda of the regular PAC meeting held on November 16, 2021;
- CCUS 21-11-16.01, CCUS 21-11-16.04 à CCUS 21-11-16.06, CCUS 21-11-16.08, and CCUS 21-11-16.11 of the agenda of the special PAC meeting held on November 16, 2021.
24. **URBAN PLANNING - REJECTION OF A SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMME (S.P.A.I.P.)**

WHEREAS the minutes of the special meeting of the Planning Advisory Committee held on November 16, 2021, were tabled;

WHEREAS the main role of the Planning Advisory Committee is to analyze and give an opinion on any request that must be submitted to it in accordance with the *Land Use Planning and Development Act* (e.g.: SPAIP, minor exemption, SCAOPI, conditional uses, etc.) and on any other application in matters of land use planning and development that is submitted to it by Council;

WHEREAS applications have been submitted by the applicants under *By-law 1305 on Site Planning and Architectural Integration Programmes* and that applications do not meet the objectives and criteria of said by-law;

WHEREAS the Planning Advisory Committee has issued opinions regarding these applications, as stated in the Planning Advisory Committee minutes of the special meeting held on November 16, 2021;

WHEREAS according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, Council must decide on the opinions of the Committee by way of resolution.

**MOVER** Councillor Peart  
**SECONDER**

THAT the Municipal Council act on the unfavourable opinions of the Planning Advisory Committee (PAC) as set out in the minutes of the special PAC meeting held on November 16, 2021, as listed in items CCUS 21-11-16.02, CCUS 21-11-16.09, and CCUS 21-11-16.12 of the agenda of said meeting.

25. **NEW BUSINESS**

26. **SECOND QUESTION PERIOD**

27. **CLOSING OF THE SITTING**

The Mayor declares the sitting closed.