1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR'S AND COUNCILLORS' REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

**MOVER**
Councillor Gallery

**SECONDER**
That the agenda of the regular Council sitting of July 19, 2021 be adopted.

5. CONFIRMATION OF MINUTES

**MOVER**
Councillor Gallery

**SECONDER**
That the minutes of the regular Council sitting held on July 5, 2021 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE

Mayor Smith

No reports are tabled.

6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Gallery

The minutes of the General Committee meeting of Council held on June 21, 2021 are tabled and are available on the City's website.
7. MODIFICATION - POLICY ON ALCOHOL AND DRUGS IN THE WORKPLACE

WHEREAS at its sitting of October 2, 2018, Council adopted a policy on alcohol and drugs in the workplace (Resolution No. 2018-10-215);

WHEREAS the City of Westmount wishes to maintain its legal obligations to protect the health and safety of its employees;

WHEREAS the changes to the policy are intended to cover all prescription and non-prescription drugs that may impair function, not being restricted to cannabis.

MOVER Councillor Shamie
SECONDER

THAT the attached modified policy Alcool et drogues en milieu de travail be adopted.

8. NOMINATION - EXECUTIVE ASSISTANT - OFFICE OF THE DIRECTOR GENERAL

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS the position of Executive Assistant of the Office of the Director General is currently vacant;

WHEREAS the Director of Human Resources recommends the appointment of Ms. Catherine Skinner to the position of Executive Assistant of the Office of the Director General.

MOVER Councillor Shamie
SECONDER

THAT Ms. Catherine Skinner be appointed to the position of Executive Assistant of the Office of the Director General, grade 11, effective July 20, 2021, in accordance with the salary recommendation of the Director of the Human Resources department as stipulated in decision-making file No. 2021-1314 and according to the terms provided for in the Working Conditions and Remuneration of Management Personnel;

THAT this appointment be on a permanent basis once Ms. Skinner has completed a maximum probationary period of twelve (12) months in accordance with Section 2 of the Working Conditions and Remuneration of Management Personnel.

9. CALL FOR PUBLIC TENDERS - PROGRAM TO CLEAR LINES OF VEGETATION (PUB-2021-039)

WHEREAS tenders were publicly opened on June 25, 2021, for the program to clear lines of vegetation (Tender No. PUB-2021-039), and minutes prepared by the City Clerk’s Office are submitted to this meeting;
WHEREAS, following the analysis of the opened tender, *Arboriculture de Beauce inc.* is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER
Councillor Shamie

SECONDER

To authorize an expenditure in the amount of $123,930.00, including tax credits, for the program to clear lines of vegetation (Tender No. PUB-2021-039);

To award to *Arboriculture de Beauce inc.* the contract for this purpose at its bid price, for a maximum amount of $142,488.52, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2021-039;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1313.

10. **MODIFICATION TO A CONTRACT - RECONSTRUCTION OF TWO (2) MANHOLES AND WORK ON ELECTRICAL CONDUITS BANKS (PUB-2021-035)**

WHEREAS, on June 7, 2021, Council awarded a contract to *C.M.S. Entrepreneurs généraux inc.* for the reconstruction of two (2) manholes and work on electrical conduits banks, for a maximum amount of $555,760.00, including taxes (Resolution No. 2021-06-140);

WHEREAS the estimated total cost for the reconstruction of two (2) manholes and work on electrical conduits banks with *C.M.S. Entrepreneurs généraux inc.* is $613,906.31, all taxes included.

MOVER
Councillor Cutler

SECONDER

THAT the contract awarded to *C.M.S. Entrepreneurs généraux inc.* for the reconstruction of two (2) manholes and work on electrical conduits banks (Resolution No. 2021-06-140) be modified and increased to a maximum amount of $613,906.31, all taxes included;

THAT an additional expenditure be authorized in the amount of $58,146.31, all taxes included, for the reconstruction of two (2) manholes and work on electrical conduits banks with *C.M.S. Entrepreneurs généraux inc.*;

To allocate this expenditure in accordance with the financial information included in the decision-making files Nos. 2021-1281 and 2021-1317.

11. **NOTICE OF MOTION - BY-LAW 1575 TO ESTABLISH A PLANNING ADVISORY COMMITTEE**

NOTICE OF MOTION

Councillor Peart to give notice of the intention to submit for adoption at a subsequent meeting of Council, By-law No. 1575 entitled *By-law to establish a Planning Advisory Committee.*
OBJECT

The object of this by-law is to replace By-law 1320 to establish a Planning Advisory Committee with a new by-law establishing, on a new basis, the composition, roles and responsibilities of the committee, as well as certain rules of operation.

A copy of the draft by-law is tabled and available for public consultation.

12. URBAN PLANNING - APPROVAL OF SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMMES (S.P.A.I.P.)

WHEREAS, according to By-law 1305 on Site Planning and Architectural Integration Programmes, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER Councillor Peart
SECONDER
THAT, according to the recommendations made by the Planning Advisory Committee at its meetings held on July 6 and July 13, 2021, the conditions for the issuance of the building permit applications appearing on the attached list, reviewed under By-law 1305 on Site Planning and Architectural Integration Programmes, be approved.

13. NEW BUSINESS

14. SECOND QUESTION PERIOD

15. CLOSING OF THE SITTING

The Mayor declares the sitting closed.