



**AGENDA
REGULAR MUNICIPAL COUNCIL MEETING
OF THE CITY OF WESTMOUNT
MONDAY, JUNE 21, 2021**

1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR'S AND COUNCILLORS' REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

MOVER

Councillor Gallery

SECONDER

THAT the agenda of the regular Council sitting of June 21, 2021 be adopted.

5. CONFIRMATION OF MINUTES

MOVER

Councillor Gallery

SECONDER

THAT the minutes of the regular Council sitting held on June 7, 2021 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE

Mayor Smith

No reports are tabled.

6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Gallery

The minutes of the General Committee meeting of Council held on May 17, 2021 are tabled and are available on the City's website.

7. USE OF VOTING BY MAIL - ELECTOR OR QUALIFIED VOTER ON THE LIST OF ELECTORS IN A CAPACITY OTHER THAN THAT OF DOMICILED PERSON

WHEREAS pursuant to the provisions of Section 582.1 of the *Act respecting elections and referendums in municipalities*, the Ministre may, by regulation, determine the manner in which a person entered as an elector or a qualified voter on the list of electors or referendum list in a capacity other than that of a domiciled person may exercise the right to vote by mail;

WHEREAS under the provisions of Section 659.4 of the *Act respecting elections and referendums in municipalities*, a resolution must be passed not later than July 1st of the calendar year in which a general election is to be held or, in the case of a by-election, not later than the fifteenth day after the day on which the Council is informed of the polling date. In the case of a referendum poll, the resolution must be made during the sitting of the Council during which the polling date is to be set. The same rules apply to a resolution passed to annul a previous resolution.

MOVER

Councillor Gallery

SECONDER

To use voting by mail for any person registered on the list of electors or referendum list as an elector or a person qualified to vote in another capacity than that of a domiciled person during any poll.

8. APPOINTMENT - DIVISION HEAD - MANAGEMENT AND PLANNING OF BUILDING PROJECTS - ENGINEERING DEPARTMENT

WHEREAS according to section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS, the position of Division Head – Management and Planning of Building Projects in the Engineering Department is currently vacant;

WHEREAS the Director of Human Resources recommends the appointment of Ms. Sanjula Raveendra to the position of Division Head - Management and Planning of Building Projects of the Engineering Department.

MOVER

Councillor Cutler

SECONDER

THAT Ms. Sanjula Raveendra be appointed to the position of Division Head - Management and Planning of Building Projects of the Engineering Department, grade 6, effective July 12, 2021, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2021-1291 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT this appointment be on a permanent basis once Ms. Raveendra has completed a maximum probationary period of twelve (12) months in accordance with Section 2 of the *Working Conditions and Remuneration of Management Personnel*.

9. ADOPTION - BY-LAW 1573 TO AMEND BY-LAW 1556 CONCERNING CONTRACT MANAGEMENT

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

OBJECT

The City Clerk to explain that the object of this by-law is to implement measures to favour goods and services from Québec as well as suppliers, insurers, and businesses with an establishment in Québec.

The object of this by-law is also to modify *Annexe IV* of the *By-law concerning contract management*, for further clarity.

Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER

Councillor Kez

SECONDER

THAT By-law No. 1573 entitled *By-law to amend By-law 1556 concerning contract management* be adopted.

Declaration

Mayor Smith

THAT By-law No. 1573 entitled *By-law 1556 concerning contract management* having been duly adopted; it is ordered that notices be given as required by law.

10. NOTICE OF MOTION - BY-LAW 1574 TO ABOLISH THE BOARD OF INSPECTIONS, DESIGNATE THE AUTHORITY HAVING JURISDICTION FOR THE ADMINISTRATION AND ENFORCEMENT OF BY-LAWS, AND AMEND VARIOUS URBAN PLANNING AND MUNICIPAL BY-LAWS ACCORDINGLY

NOTICE OF MOTION

Councillor Peart to give notice of motion of the intention to submit to a subsequent meeting of Council, By-law No. 1574 entitled *By-law to abolish the Board of Inspections, designate the authority having jurisdiction for the administration and enforcement of by-laws, and amend various urban planning and municipal by-laws accordingly*.

OBJECT

The purpose of this by-law is to harmonize the designation of municipal officers and employees for the enforcement and administration of urban planning and municipal by-laws and to use the term "authority having jurisdiction" in these by-laws.

This by-law repeals *By-law 709 to constitute the Board of Inspections* and its amending by-law.

A copy of the draft by-law is tabled and available for public consultation.

11. URBAN PLANNING – APPROVAL OF SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMMES (S.P.A.I.P.)

WHEREAS, according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER

Councillor Peart

SECONDER

THAT, according to the recommendations made by the Planning Advisory Committee at its meetings held on June 7 and June 8, 2021, the conditions for the issuance of the building permit applications appearing on the attached list, reviewed under *By-law 1305 on Site Planning and Architectural Integration Programmes*, be approved.

12. NEW BUSINESS

13. SECOND QUESTION PERIOD

14. CLOSING OF THE SITTING