1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the Cities and Towns Act (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR’S AND COUNCILLORS’ REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

MOVER
Councillor Brzeski
SECONDER
THAT the agenda of the regular Council sitting of February 15, 2021 be adopted.

5. CONFIRMATION OF MINUTES

MOVER
Councillor Brzeski
SECONDER
THAT the minutes of the regular Council sitting held on February 1, 2021 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE

Mayor Smith

The following documents are tabled:

- By-law RCG 20-014-8 of the Ville de Montréal entitled « Règlement modifiant le Règlement intérieur du conseil d'agglomération sur la délégation au comité exécutif du pouvoir du conseil d'agglomération de renouveler l'état d'urgence en vertu de la Loi sur la sécurité civile (RCG 20-014) », as well as the resolution under which it was adopted, Resolution CG21 0052 of the Ville de Montréal.
6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Brzeski

The minutes of the General Committee meeting of Council held on January 18, 2021 are tabled and are available on the City's website.

7. RENEWAL OF DAMAGE AND AUTOMOBILE INSURANCE COVERAGE

WHEREAS, pursuant to section 29.5 of the Cities and Towns Act (CQLR, c. C-19), the City of Westmount is a party to the "Entente de regroupement des Municipalités de l'île de Montréal relativement à l'achat en commun d'assurances de dommages et de services de consultant et de gestionnaire de risques 2019-2023";

WHEREAS under the terms of this agreement, the Union des municipalités du Québec (UMQ) is mandated to proceed with the joint request for tenders and the granting or renewal of damage, liability, and automobile insurance contracts on behalf of all the parties of the group;

WHEREAS on December 4, 2020, the UMQ authorized the awarding of the damage insurance contract (Bloc A) for the Municipalités de l’Île de Montréal group, to BFL Canada Risk and Insurance Inc. for the term from January 1, 2021 to January 1, 2022 (Resolution CA-2020-12-13);

WHEREAS on December 4, 2020, the UMQ authorized the awarding of the automobile insurance contract (Bloc C) for the Municipalités de l’Île de Montréal group, to La Capitale assurances générales for the term from January 1, 2021 to January 1, 2022 (Resolution CA-2020-12-13);

MOVER

Councillor Shamie

SECONDER

THAT the payment of the damage insurance premium (Bloc A) in the amount of $118,741.31, taxes included, be paid to BFL Canada Risk and Insurance Inc. for the term from January 1, 2021 to January 1, 2022;

THAT the payment of the automobile insurance premium (Bloc C), in the amount of $30,755.44, taxes included, be paid to La Capitale assurances générales for the term from January 1, 2021 to January 1, 2022;

<table>
<thead>
<tr>
<th>Catégorie d’assurance / Category of insurance</th>
<th>Prime / Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assurances de biens / Property Insurance (Bloc A)</td>
<td>94 776 $</td>
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<tr>
<td>Bris des équipements / Boiler &amp; Machinery (Bloc A)</td>
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<tr>
<td>Valeurs et délits / Securities and Crime (Bloc A)</td>
<td>978 $</td>
</tr>
<tr>
<td>Frais de courtage / Brokerage Fees (Bloc A) *</td>
<td>14 364 $</td>
</tr>
</tbody>
</table>
THAT a total expenditure of $149,496.75 be authorized to cover these payments, in accordance with the financial information presented in the decision-making summary No 2020-1154;

THAT the Director of Legal Services and City Clerk be authorized to sign any and all documents required to give effect to the present resolution.

8. **INTERMUNICIPAL AGREEMENT WITH THE VILLE DE MONTRÉAL FOR THE REHABILITATION OF WATER MAINS AND THE OPTIMIZATION OF A SECONDARY WATER SUPPLY SYSTEM**

WHEREAS pursuant to section 572.1. of the *Cities and Towns Act* (CQLR, chapter C-19), a municipality may, by mutual agreement and gratuitously, unite with another municipality to perform acts to be performed in connection with an eventual contract for the performance of work;

WHEREAS the *Ville de Montréal* wishes to issue a call for tenders for the reconstruction of a 750 mm diameter water main and the replacement of lead water service entrances on a 300 mm secondary water main, parallel to the 750 mm main, located under Saint-Antoine Street West, between Rose-de-Lima Street and Atwater Avenue, at the limit of the City of Westmount and Le Sud-Ouest borough;

WHEREAS the City of Westmount wishes to take advantage of the Ville de Montréal's work to optimize its secondary water supply system and has asked them to include this in their contract for the performance of work;

WHEREAS it is in the public interest that the optimization work on the City of Westmount's secondary water supply system be carried out at the same time as the reconstruction work of the 750 mm water main;

WHEREAS, in order to fulfill this commitment, the City of Westmount must first sign an intermunicipal agreement with the *Ville de Montréal*.

**MOVER**

Councillor Cutler

**SECONDER**

THAT the Director of Legal Services and City Clerk be authorized to sign the attached *Entente intermunicipale avec la Ville de Montréal pour les travaux de réhabilitation de conduites d'eau et l'optimisation d'un réseau d'aqueduc secondaire*;

THAT the City of Westmount commit to bear one hundred percent (100%) of the actual costs related to the completion of the work, as outlined in Schedule D of the agreement.
9. **AUTHORIZATION TO PARTICIPATE IN THE VILLE DE MONTRÉAL’S AND THE STM’S GROUP PURCHASE FOR BIODIESEL AND DIESEL FUEL**

WHEREAS, pursuant to section 29.5 of the *Cities and Towns Act* (RLRQ, chapter C-19), any municipality may enter into an agreement with another municipality for the purpose of jointly carrying out requests for tenders for the award of contracts;

WHEREAS since 2016, the City of Westmount has been participating in the grouping with the Ville de Montréal and Société de transport de Montréal (STM) for the purchase of diesel and biodiesel;

WHEREAS the first contract in 2016, was awarded for three (3) years, with two (2) renewal options of twelve (12) months each, which were exercised, with the last of the twelve (12) month periods expiring on October 31, 2021;

WHEREAS the STM will pilot the tender process in the spring for this group purchase and the Ville de Montréal will proceed with the evaluation of the bidders;

WHEREAS the City of Westmount is invited to participate in this group for the purchase of biodiesel and diesel;

WHEREAS the STM and the Ville de Montréal are requesting a resolution whereby the City of Westmount is authorized by its municipal council to participate in this grouping.

**MOVER**

Councillor Cutler

**SECONDER**

THAT the City of Westmount be authorized to participate in the group purchase with the Ville de Montréal and the Société de transport de Montréal (STM) for the purchase of diesel and biodiesel;

THAT a copy of this resolution be sent to the Ville de Montréal and the STM.

10. **APPOINTMENT - INTERIM DIRECTOR GENERAL**

WHEREAS according to section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS the Director General is absent and it is required, in order to ensure the administration of municipal affairs, to proceed with the appointment of an Acting Director General;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Duncan Campbell to the position of Acting Director General.
MOVER
Councillor Shamie
SECONDER
THAT Mr. Duncan Campbell be appointed to the position of Acting Director General as of February 15, 2021, until the return of the Director General and/or when the transfer of files is completed, all in accordance with the salary recommendation of the Director of Human Resources as stipulated in the decision-making file No. 2021-1179 and according to the terms provided for the Working Conditions and Remuneration of Management Personnel, with the exception of the group insurance and pension plans.

11. APPOINTMENT - ASSISTANT DIRECTOR GENERAL

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS the Director General is absent and it is required, in order to ensure the administration of municipal affairs, to proceed with the appointment of an Assistant Director General;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Bruce St-Louis to the position of Assistant Director General.

MOVER
Councillor Shamie
SECONDER
THAT Mr. Bruce St-Louis be appointed to the position of Assistant Director General on a contractual basis as of February 15, 2021, until the return of the Director General and/or when the transfer of files is completed, all in accordance with the salary recommendation of the Director of Human Resources as stipulated in the decision-making file No. 2021-1182 and according to the terms provided for the Working Conditions and Remuneration of Management Personnel, with the exception of the group insurance and pension plans.

12. APPOINTMENT - ASSISTANT SUPERINTENDENT - VEHICLE FLEET MAINTENANCE

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS the position of Assistant Superintendent was created to ensure diligent management of preventive maintenance and repairs of the vehicle fleet;
WHEREAS as part of the workforce planning program, the Director of Human Resources recommends the appointment of Mr. Ryan Jones Olivo to the position of Assistant Superintendent - Vehicle Fleet Maintenance in the Public Works Department.

MOVER
Councillor Shamie
SECONDER
THAT Mr. Ryan Jones Olivo be appointed to the position of Assistant Superintendent - Vehicle Fleet Maintenance of the Public Works department, grade 9, effective February 22, 2021, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2021-1175 and according to the terms provided for in the Working Conditions and Remuneration of Management Personnel;

THAT this appointment be on a permanent basis once Mr. Olivo has completed a probationary period in accordance with Section 2 of the Working Conditions and Remuneration of Management Personnel.

13. APPOINTMENT - ASSISTANT SUPERINTENDENT - ROADS AND PARKS

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS as part of the Workforce Planning program, a position of Assistant Superintendent - Roads and Parks has been created;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Navid Parandeh to the position of Assistant Superintendent - Roads and Parks of the Public Works Department.

MOVER
Councillor Shamie
SECONDER
THAT Mr. Navid Parandeh be appointed to the position of Assistant Superintendent - Roads and Parks of the Public Works Department, grade 9, effective March 8, 2021, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2021-1183 and according to the terms provided for in the Working Conditions and Remuneration of Management Personnel;

THAT this appointment be on a permanent basis once Mr. Parandeh has completed a probationary period in accordance with Section 2 of the Working Conditions and Remuneration of Management Personnel.
14. REQUEST FOR PROPOSALS - BANK OF HOURS FOR PROFESSIONAL SERVICES - PROJECT MANAGEMENT FOR THE RESTORATION OF HERITAGE GREENHOUSES

WHEREAS a request for proposals was launched for a bank of hours for professional services - project management for the restoration of the heritage greenhouses and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the sole proposal received, C2V architectes is the selected bidder.

MOVER Councillor Lulham
SECONDER
To authorize an expenditure in the amount of $79,106.50, including tax credits, for a bank of hours for professional services - project management for the restoration of the heritage greenhouses;

To award to C2V architectes the contract for this purpose at its proposal, for a maximum amount of $87,381.00, including taxes;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1172.

15. MODIFICATION OF A CONTRACT - BANK OF HOURS FOR PROFESSIONAL SERVICES - LANDSCAPE ARCHITECT (INV-2020-002)

WHEREAS, on February 3, 2020, Council awarded a contract to BC2 Groupe Conseil inc. for a bank of hours for professional services - landscape architect, for a maximum amount of $66,426.81, including taxes (Resolution No. 2020-02-22);

WHEREAS the estimated total cost for the bank of hours for professional services - landscape architect with BC2 Groupe Conseil inc. is $76,584.12, all taxes included.

MOVER Councillor Peart
SECONDER
THAT the contract awarded to BC2 Groupe Conseil inc. for a bank of hours for professional services - landscape architect (Resolution No. 2020-02-22) be modified and increased to a maximum amount of $76,584.12, all taxes included;

THAT an additional expenditure be authorized in the amount of $10,157.31, all taxes included, for a bank of hours for professional services - Landscape architect with BC2 Groupe Conseil inc.;

To allocate this expenditure in accordance with the financial information included in the decision-making files Nos. 2020-0926 and 2021-1174.
16. **CALL FOR TENDERS BY INVITATION - PROFESSIONAL SERVICES IN LANDSCAPE ARCHITECTURE FOR VARIOUS PROJECTS: (INV-2020-061)**

WHEREAS according to section 573.1.0.1 of the *Cities and Towns Act* (CQLR, c. C-19), the Council may use a system of bid weighting and evaluating;

WHEREAS tenders were publicly opened on January 20, 2021 for professional services in landscape architecture for various projects (Tender by invitation No. INV-2020-061), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, *BC2 Groupe Conseil inc.* is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager and from the results of the selection committee’s evaluation, which are submitted at this meeting.

**MOVER**

Councillor Peart

**SECONDER**

To authorize an expenditure in the amount of $68,609.33, including tax credits, for professional services in landscape architecture for various projects (Tender by invitation No. INV-2020-061);

To award to *BC2 Groupe Conseil inc.* the contract for this purpose at its bid price, for a maximum amount of $75,136.16, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2020-061;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1171.

17. **CALL FOR TENDERS BY INVITATION - SUPPLY OF SEEDS, ANNUAL FLOWERS AND TROPICAL PLANTS TO BE PLANTED IN CITY OF WESTMOUNT’S PARKS AND GREEN SPACES IN THE SPRING OF 2021 (INV-2021-005)**

WHEREAS a request for proposals was launched for the supply of seeds, annual flowers and tropical plants to be planted in City of Westmount’s parks and green spaces in the spring of 2021 (INV-2021-005);

WHEREAS, following the analysis of the sole proposal received, *Les Serres Riel inc.* is the selected bidder.

**MOVER**

Councillor Lulham

**SECONDER**

To authorize an expenditure in the amount of $79,115.09, including tax credits, for the supply of seeds, annual flowers and tropical plants to be planted in City of Westmount’s parks and green spaces in the spring of 2021;

To award to *Les Serres Riel inc.* the contract for this purpose at its proposal, for a maximum amount of $86,641.34, including taxes;
To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1177.

18. **CALL FOR PUBLIC TENDERS - ARBORICULTURAL WORK IN SUMMIT WOODS (PUB-2020-043)**

WHEREAS tenders were publicly opened on January 22, 2021, for arboricultural work in Summit Woods (Tender No. PUB-2020-043), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Asplundh Canada ULC is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**
Councillor Cutler  
**SECONDER**

To authorize an expenditure in the amount of $180,965.22 including tax credits, for arboricultural work in Summit Wood (Tender No. PUB-2020-043);

To award to Asplundh Canada ULC the contract for this purpose at its bid price, for a maximum amount of $198,180.51, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-043;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1166.

19. **CALL FOR PUBLIC TENDERS - ARBORICULTURAL WORK - TREE CUTTING AND STUMP REMOVAL (PUB-2020-062 )**

WHEREAS tenders were publicly opened on January 22, 2021, for arboricultural work - tree cutting and stump removal (Tender No. PUB-2020-062), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Arbo-Design inc is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

**MOVER**
Councillor Lulham  
**SECONDER**

To authorize an expenditure in the amount of $179,549.62, including tax credits, for arboricultural work - tree cutting and stump removal (Tender No. PUB-2020-062);

To award to Arbo-design inc. the contract for this purpose at its bid price, for a maximum amount of $196,630.25, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-062;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2021-1165.
20. CALL FOR PUBLIC TENDERS - CANCELLATION OF THE CALL FOR PUBLIC TENDERS (PUB 2021-003)

WHEREAS a tender was publicly opened on January 22, 2021, for the purchase of electricity consumption meters (Tender No. PUB-2021-003), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS after analysis of the opened bid, the price was deemed too high.

MOVER Councillor Shamie
SECONDER
THAT the tender submitted as a result of the call for tenders No. PUB-2021-003 for the contract for the purchase of electricity consumption meters, be rejected on the basis that the price received is too high.

21. URBAN PLANNING - APPROVAL UNDER THE BY-LAW SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMMES (S.P.A.I.P.)

WHEREAS, according to By-law 1305 on Site Planning and Architectural Integration Programmes, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER Councillor Peart
SECONDER
THAT, according to the recommendations made by the Planning Advisory Committee at its meeting held on February 8, 2021, the building permit applications appearing on the attached list, reviewed under By-law 1305 on Site Planning and Architectural Integration Programmes, be authorized to be issued by the Urban Planning department.

22. NEW BUSINESS

23. SECOND QUESTION PERIOD

24. CLOSING OF THE SITTING