1. **OPENING OF THE MEETING**

   The Mayor calls the sitting to order.

   Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. **MAYOR’S AND COUNCILLORS’ REPORTS**

3. **FIRST QUESTION PERIOD**

4. **ADOPTION OF THE AGENDA**

   **MOVER** Councillor Cutler
   **SECONDER** Councillor Cutler

   THAT the agenda of the regular Council sitting of May 4, 2020 be adopted.

5. **CONFIRMATION OF MINUTES**

   **MOVER** Councillor Cutler
   **SECONDER** Councillor Cutler

   THAT the minutes of the regular Council sitting held on April 20, 2020 be approved.

6. **REPORTS TO COUNCIL**

   **6.1. CORRESPONDENCE**

   Mayor Smith

   No reports were tabled.

   **6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL**

   Councillor Cutler

   The minutes of the General Committee meeting of Council held on April 6, 2020 are tabled and are available on the City's website.

   **6.3. FINANCE AND ADMINISTRATION COMMITTEE MINUTES**

   Councillor Kez

   No minutes are tabled.
6.4. TRANSPORTATION ADVISORY COMMITTEE MINUTES  
Councillor Bostock

The minutes of the Transportation Advisory Committee meeting held on February 18, 2020 are tabled and are available on the City’s website.

6.5. MANPOWER REPORT  
Councillor Shamie

The Manpower report for the month of March 2020 is tabled.

6.6. PAYMENT REGISTRY  
Councillor Kez

The list of payments for the month of March 2020 is tabled.

6.7. LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507  
Councillor Shamie

In accordance with By-law 1507 on the Delegation of powers to certain employees of the City of Westmount, the list of authorization of expenditures for the month of March 2020 is tabled.

7. ADOPTION OF COUNCIL’S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL AGGLOMERATION COUNCIL

MOVER
SECONDER

THAT the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agenda of the Montreal Agglomeration Council meeting to be held on May 28, 2020.

8. EXTENSION OF A CONTRACT - SUPERINTENDENT - ROADS - PUBLIC WORKS

WHEREAS according to section 71 of the Cities and Towns Act (CQLR, c. C-19), the Council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the Working Conditions and Remuneration of Management Personnel;

WHEREAS at its sitting held on October 23, 2019, the Municipal Council appointed Mr. Denis René to the position of Superintendent - Roads of the Public Works Department for a period of 22 weeks, from November 4, 2019 to April 4, 2020 (Resolution No. 2019-10-223);
WHEREAS at its sitting held on March 2, 2020, the Municipal Council extended the contract of Mr. René for a maximum period of four (4) weeks, from April 5, 2020 to May 2, 2020 (Resolution No. 2020-03-41);

WHEREAS the Director of Human Resources recommends the extension of Mr. René’s contract to the position of Superintendent - Roads of the Public Works Department.

MOVER

Councillor Shamie

SECONDER

THAT the contract of Mr. Denis René for the position of Superintendent - Roads, grade 8, in the Public Works Department, be extended for a maximum period of eight (8) weeks, from May 3, 2020 to June 27, 2020, according to the needs of the Department, the whole in accordance with the recommendation of the Director of Human Resources and the terms provided for in the Working Conditions and Remuneration of Management Personnel.

9. ADOPTION - BY-LAW 1556 CONCERNING CONTRACT MANAGEMENT

City Clerk

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

OBJECT

The City Clerk to explain that the object of this by-law is for the City to fulfill its obligations under section 573.3.1.2 of the Cities and Towns Act (CQLR, c. C-19), which provides that every municipality must adopt a by-law on contract management, providing measures:

1. to promote compliance with any applicable anti-bid-rigging legislation;
2. to ensure compliance with the Lobbying Transparency and Ethics Act (CQLR, c. T-11.011) and the Code of Conduct for Lobbyists (CQLR, c. T-11.011, r. 2);
3. to prevent intimidation, influence peddling or corruption;
4. aimed at preventing conflict of interest situations;
5. to prevent any other situation likely to compromise the impartiality and objectivity of the call for tenders process and the management of the resulting contract;
6. to govern the making of decisions authorizing the modification of a contract; and
7. to ensure a fair rotation of potential contracting parties for contracts involving an expenditure of $25,000 or more but below the expenditure threshold obliging a public call for tenders and that may be awarded by mutual agreement.
Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER Councillor Kez
SECONDER

THAT By-law No. 1556 entitled *By-law concerning contract management* be adopted.

Mayor Smith

Declaration

THAT By-law No. 1556 entitled *By-law concerning contract management* having been duly adopted; it is ordered that notices be given as required by law.

10. APPROVAL OF A SYSTEM OF BID WEIGHTING AND EVALUATING - CALL FOR TENDERS - PURCHASE OF STREET FURNITURE

WHEREAS according to section 573.1.0.1 of the *Cities and Towns Act* (CQLR, c. C-19), the Council may use a system of bid weighting and evaluating;

WHEREAS the unique nature of the mandate for the purchase of street furniture will be the subject of a call for tenders;

WHEREAS the current system of bid weighting and evaluating does not provide a basis to evaluate the bids that will be received for such a mandate;

WHEREAS the Public Works Department recommends a new system of bid weighting and evaluating that is more appropriate in the context of this call for tenders.

MOVER Councillor Cutler
SECONDER

THAT the City adopt the attached system of bid weighting and evaluating for a call for tenders relating to the purchase of street furniture.

11. URBAN PLANNING - APPROVAL OF BUILDING PERMITS

WHEREAS, according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER Councillor Peart
SECONDER

THAT, according to the recommendations made by the Planning Advisory Committee at its meeting held on April 23, 2020, the building permit applications appearing on the attached list, reviewed under *By-law 1305 on Site Planning and Architectural Integration Programmes*, be approved.
12. NEW BUSINESS

13. SECOND QUESTION PERIOD

14. CLOSING OF THE SITTING
   
   The Mayor declares the sitting closed.