



**AGENDA
REGULAR MUNICIPAL COUNCIL MEETING
OF THE CITY OF WESTMOUNT
MONDAY, DECEMBER 21, 2020**

1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR'S AND COUNCILLORS' REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

MOVER

Councillor Peart

SECONDER

THAT the agenda of the regular Council sitting of December 21, 2020 be adopted.

5. CONFIRMATION OF MINUTES

MOVER

Councillor Peart

SECONDER

THAT the minutes of the regular Council sitting held on December 7, 2020 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE

Mayor Smith

The following documents are tabled:

- Extract from the minutes of the special meeting of the Council of the *Communauté métropolitaine de Montréal* adopting the budget for the 2021 fiscal year;
- Letter from the Audit Vice President of the *Commission municipale du Québec* regarding the audit report on the by-law adoption process; and
- Report of the *Vice-présidence à la vérification* of the *Commission municipale du Québec* on the by-law adoption process.

6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Peart

The minutes of the General Committee meeting of Council held on November 16, 2020 are tabled and are available on the City's website.

6.3. CADASTRAL OPERATIONS 2019-2020

Councillor Peart

The list of cadastral operations approved in 2019-2020 is tabled at Council in accordance with By-law No. 1301 entitled *By-law Concerning Subdivision*.

7. NOMINATION - SUPERINTENDENT - OPERATIONS AND MAINTENANCE SERVICE - HYDRO-WESTMOUNT

WHEREAS according to section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS the position of Superintendent – Operations and Maintenance at Hydro Westmount will be vacant as of April 30, 2021;

WHEREAS due to the strategic nature of this position, it was agreed to ensure a transition period of four (4) months to allow for mentoring and a gradual transfer of knowledge;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Chadi Nasser to the position of Superintendent – Operations and Maintenance at Hydro Westmount.

MOVER

Councillor Shamie

SECONDER

THAT Mr. Chadi Nasser be appointed to the position of Superintendent Operations and Maintenance at Hydro Westmount, grade 8, effective January 11, 2021, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2020-1150 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT this appointment be on a permanent basis once Mr. Chadi Nasser has completed a probationary period in accordance with Section 2 of the *Working Conditions and Remuneration of Management Personnel*.

8. NOMINATION - DIVISION HEAD - PERMITS, INSPECTIONS, AND APPLICATIONS - URBAN PLANNING DEPARTMENT

WHEREAS according to section 71 of the *Cities and Towns Act* (CQLR, c. C-19), the council shall appoint by resolution such officers and employees as it deems necessary for the administration of the city, and shall fix their salaries;

WHEREAS on April 1, 2019, the Municipal Council adopted the *Working Conditions and Remuneration of Management Personnel*;

WHEREAS as part of the Workforce Planning Program for the Urban Planning Department, the position of Division Head - Permits, Inspections and Applications was created;

WHEREAS the Director of Human Resources recommends the appointment of Mr. Christopher Rogers to the position of Division Head – Permits, Inspections, and Applications in the Urban Planning Department.

MOVER

Councillor Peart

SECONDER

THAT Mr. Christopher Rogers be appointed to the position of Division Head - Permits, Inspections, and Applications in the Urban Planning Department, grade 8, effective January 5, 2021, in accordance with the salary recommendation of the Director of the Human Resources Department as stipulated in decision-making file No. 2020-1151 and according to the terms provided for in the *Working Conditions and Remuneration of Management Personnel*;

THAT this appointment be on a permanent basis once Mr. Christopher Rogers has completed a probationary period in accordance with Section 2 of the *Working Conditions and Remuneration of Management Personnel*.

9. ADOPTION - BY-LAW 1565 TO ESTABLISH TARIFFS FOR THE 2021 FISCAL YEAR

City Clerk

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

OBJECT

The City Clerk to explain that the object of this by-law is to establish the tariffs and user fees to be charged during the 2021 fiscal year.

Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER
SECONDER

Councillor Kez

THAT By-law No. 1565 entitled *By-law to establish tariffs for the 2021 fiscal year* be adopted.

Declaration

Mayor Smith

THAT By-law No. 1565 entitled *By-law to establish tariffs for the 2021 fiscal year* having been duly adopted; it is ordered that notices be given as required by law.

10. ADOPTION - BY-LAW 1566 TO IMPOSE AND LEVY A TAX AND COMPENSATION FOR THE 2021 FISCAL YEAR

City Clerk

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

OBJECT

The City Clerk to explain that the object of this by-law is to impose and levy a tax and compensation for the 2021 fiscal year.

MODIFICATIONS

The following modifications have been made to the draft by-law:

1. Modification to the coefficient applicable for calculating the rate specific to the category of non-residential immovables, specified in section 2;
2. Modification to the rate specific to the category of immovable consisting of six or more dwellings and non-residential immovables specified in section 3 a) and d);
3. Modification to the latest date on which a single payment or first instalment of these taxes may be paid and to the latest date on which the second instalment may be paid section 6;

Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER
SECONDER

Councillor Kez

THAT By-law No. 1566 entitled *By-law to impose and levy a tax and compensation for the 2021 fiscal year* be adopted.

Declaration

Mayor Smith

THAT By-law No. 1566 entitled *By-law to impose and levy a tax and compensation for the 2021 fiscal year* having been duly adopted; it is ordered that notices be given as required by law.

11. REQUEST FOR PROPOSALS - PURCHASE OF ITRON FCS SOFTWARE AND EQUIPMENT FOR ITRON MOBILE SYSTEM (DDP-2020-003)

WHEREAS a request for proposals was sent for the purchase of the Itron FCS software and equipment for the Itron Mobile system, and that, in conformity with *By-law 1556 on contract management*, the *Déclaration relative aux mesures prises pour assurer la rotation des cocontractants* is submitted to this meeting;

WHEREAS, in accordance to the section 573.3.0.0.1 of the *Cities and Towns Act* (CQLR c. C-19), a notice of intent was also published on *Le Système Électronique d'appel d'offres du Gouvernement du Québec*;

WHEREAS, following the analysis of the received proposals, Itron Canada, Inc. is the selected bidder.

**MOVER
SECONDER**

Councillor Shamie

To award to Itron Canada, Inc. the contract for the purchase of the Itron FCS software and equipment for the Itron Mobile system, for a maximum amount of \$53,007.94, including taxes, the whole in conformity with the contractual documents of the request for proposals;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1137.

12. PROFESSIONAL SERVICES - APPROVAL OF A SYSTEM OF BID WEIGHTING AND EVALUATION FOR PLAY STRUCTURES

WHEREAS according to sections 573.1.0.1 and 573.1.0.1.2 of the *Cities and Towns Act* (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS the unique nature of the mandate for the purchase and installation of play structures will be the subject of a call for tenders;

WHEREAS the current system of bid weighting and evaluating does not provide a basis to evaluate the bids that will be received for such a mandate;

WHEREAS the Public Works Department recommends a new system of bid weighting and evaluating that is more appropriate in the context of this call for tenders.

MOVER

Councillor Cutler

SECONDER

THAT the City adopt the attached system of bid weighting and evaluating for all calls for tenders relating to the purchase and installation of play structures.

13. CALL FOR PUBLIC TENDERS - RESTORATION OF THE WESTMOUNT HERITAGE GREENHOUSES - EXECUTION OF WORK (PUB-2020-059)

WHEREAS tenders were publicly opened on November 27, 2020, for the restoration of the Westmount Heritage Greenhouses - execution of work (Tender No. PUB-2020-059), and minutes prepared by the City Clerk's Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, St-Denis Thompson Inc. is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER

Councillor Lulham

SECONDER

To award to St-Denis Thompson Inc. the contract for the restoration of the Westmount Heritage Greenhouses - execution of work, for a maximum amount of \$5,687,813.25, including taxes, the whole in conformity with the contractual documents of the call for tenders No. PUB-2020-059;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1143.

14. URBAN PLANNING - APPROVAL OF BUILDING PERMITS

WHEREAS, according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER

Councillor Peart

SECONDER

THAT, according to the recommendations made by the Planning Advisory Committee at its meetings held on December 7, 8, and 15, 2020, the building permit applications appearing on the attached list, reviewed under *By-law 1305 on Site Planning and Architectural Integration Programmes*, be approved.

15. URBAN PLANNING - APPROVAL OF A BUILDING PERMIT

WHEREAS, according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution;

WHEREAS the application meets the objectives and criteria of *By-law 1305 on Site Planning and Architectural Integration Programmes* in part;

WHEREAS the proposed window replacement project is part of an architectural ensemble that faces the public road and is the subject of a consistent approach in terms of style and design;

WHEREAS the windows are identical in style and design from one building to another;

WHEREAS the proposed window replacement project contributes to the architectural character of the existing building in terms of style and design;

WHEREAS it is desired for a window replacement project that the design, texture, details, and colour of the windows match the original components and colours;

WHEREAS the original colours are missing from the file;

WHEREAS that the Planning Advisory Committee wishes to consider clarifying the notion of window colour in By-law 1305 at a later date.

MOVER

Councillor Peart

SECONDER

THAT, according to the recommendations made by the Planning Advisory Committee at its meeting held on December 8, 2020, the building permit application appearing on the attached list, reviewed under *By-law 1305 on Site Planning and Architectural Integration Programmes*, be approved.

16. NEW BUSINESS

17. SECOND QUESTION PERIOD

18. CLOSING OF THE SITTING