1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the Cities and Towns Act (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR’S AND COUNCILLORS’ REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

MOVER Councillor Peart
SECONDER
THAT the agenda of the regular Council sitting of December 7, 2020 be adopted.

5. CONFIRMATION OF MINUTES

MOVER Councillor Peart
SECONDER
THAT the minutes of the regular and special Council sittings held on November 16, 2020 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE Mayor Smith

The following documents are tabled:

- By-law RCG 19-017-4 entitled “Règlement modifiant le Règlement établissant le programme d'aide financière visant le développement de projets d'affaires d'entreprises montréalaises (RCG 19-017)” of the Ville de Montréal and Resolution CG20 0565 adopting said by-law; and
- By-law RCG 20-034 entitled “Règlement établissant le programme de subvention aux établissements situés dans un secteur traversé par le réseau express vélo dans le contexte de la pandémie de COVID-19” of the Ville de Montréal and Resolution CG20 0564 adopting said by-law.
6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL

Councillor Peart

The minutes of the General Committee meeting of Council held on November 2, 2020 are tabled and are available on the City’s website.

6.3. FINANCE AND ADMINISTRATION COMMITTEE MINUTES

Councillor Kez

The minutes of the Finance and Administration Committee meetings held on May 26, September 2, October 23, October 28, and November 2, 2020 are tabled.

6.4. TRANSPORTATION ADVISORY COMMITTEE MINUTES

Councillor Bostock

The minutes of the Transportation Advisory Committee meetings held on October 21 and November 3, 2020 are tabled and are available on the City’s website.

6.5. MANPOWER REPORT

Councillor Shamie

The Manpower report for the month of October 2020 is tabled.

6.6. PAYMENT REGISTRY

Councillor Kez

The list of payments for the month of October 2020 is tabled.

6.7. LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507

Councillor Shamie

In accordance with *By-law 1507 on the Delegation of powers to certain employees of the City of Westmount*, the list of authorization of expenditures for the month of October 2020 is tabled.

6.8. TABLING OF THE STATEMENTS OF PECUNIARY INTERESTS

The City Clerk

In accordance with Section 358 of the *Act respecting elections and referendums in municipalities* (CQLR, chapter E-2.2), the City Clerk confirmed that Mayor Christina M. Smith, Councillors Anitra Bostock, Marina Brzeski, Mary Gallery, Kathleen Kez, Cynthia Lulham, Philip A. Cutler, Jeff J. Shamie, and Conrad Peart, have submitted an update of their respective annual statement of pecuniary interests within 60 days after the anniversary of the declaration of their election.
7. **ADOPTION OF COUNCIL’S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL AGGLOMERATION COUNCIL**

**MOVER**

Councillor Peart

**SECONDER**

THAT the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agenda of the Montreal Agglomeration Council meeting to be held on December 17, 2020.

8. **2021 SCHEDULE FOR REGULAR COUNCIL SITTINGS**

WHEREAS in accordance with section 319 of the *Cities and Towns Act* (CQLR, chapter C-19), Council shall hold regular sittings at least once a month. Council shall determine the schedule of its regular sittings, setting the date and time of each sitting, before the beginning of the calendar year.

**MOVER**

Councillor Peart

**SECONDER**

THAT the schedule of the 2021 regular Council sittings be determined as follows:

- Monday, January 18, at 7:30 p.m.;
- Monday, February 1st, at 7:30 p.m.;
- Monday, February 15, at 5:30 p.m.;
- Monday, March 1st, at 7:30 p.m.;
- Monday, March 15, at 5:30 p.m.;
- Tuesday, April 6, at 7:30 p.m.;
- Monday, April 19, at 5:30 p.m.;
- Monday, May 3, at 7:30 p.m.;
- Monday, May 17, at 5:30 p.m.;
- Monday, June 7, at 7:30 p.m.;
- Monday, June 21, at 5:30 p.m.;
- Monday, July 5, at 7:30 p.m.;
- Monday, July 19, at 5:30 p.m.;
- Monday, August 2, at 7:30 p.m.;
- Monday, August 16, at 5:30 p.m.;
- Thursday, September 9, at 7:30 p.m.;
- Monday, September 20, at 5:30 p.m.;
- Monday, October 4, at 7:30 p.m.;
- Monday, November 15, at 5:30 p.m.;
- Monday, December 6, at 7:30 p.m.;
- Monday, December 20, at 5:30 p.m.

9. **APPOINTMENTS - 2021 ACTING MAYORS**

WHEREAS in accordance with the first paragraph of section 56 of the *Cities and Towns Act* (CQLR, chapter C-19), the Council shall appoint a councillor as acting mayor for the period it determines.
MOVER Councillor Peart
SECONDER
THAT Councillor Brzeski be appointed Acting Mayor for the months of February, March, and April 2021;

THAT Councillor Gallery be appointed Acting Mayor for the months of May, June, and July 2021; and

THAT Councillor Lulham be appointed Acting Mayor for the months of August, September, October, and November 2021.

10. NOMINATION - CHAIR OF THE PUBLIC LIBRARY COMMITTEE

WHEREAS according to Section 2.1 of By-law 82 entitled By-law concerning the establishment and maintenance of a free public library in the City, the Public Library Committee shall be composed of four (4) persons other than members of Council, appointed as Trustees, by resolution of Council, from among the residents of Westmount;

WHEREAS according to Subsection 2.10 of the by-law, the Chairman of the Public Library Committee shall be appointed by resolution of Council from amongst the members of the Committee;

WHEREAS further to its meeting held on November 26, 2020, the recommendations of the Public Library Committee are submitted for Council approval.

MOVER Councillor Gallery
SECONDER
THAT Ms. Helaine Kliger, Trustee, be appointed as Chair of the Westmount Public Library Committee for a one-year term of office effective as of January 1, 2021.

11. CANCELLATION - SALE FOR NON-PAYMENT OF THE 2019 MUNICIPAL TAXES

WHEREAS at its regular sitting of November 2, 2020, the Municipal Council ordered the City Clerk to sell the immovables listed on the statement drawn up by the Treasurer at public auction to be held on December 16, 2020 (Resolution No. 2020-11-205);

WHEREAS the Quebec Government has placed the Island of Montreal on Maximum Alert (red zone), thereby prohibiting all activities organized in a public place.

MOVER Councillor Kez
SECONDER
THAT the sale for non-payment of the 2019 municipal taxes, scheduled for December 16, 2020 pursuant to Resolution No. 2020-11-205, be cancelled.
12. TERMS AND CONDITIONS FOR THE PAYMENT OF THE GOVERNMENT CONTRIBUTION UNDER THE GAS TAX AND QUÉBEC CONTRIBUTION PROGRAMME (TECQ) FOR THE YEARS 2019 TO 2023

WHEREAS the City has examined the Guide relatif aux modalités de versement de la contribution gouvernementale dans le cadre du programme de la taxe sur l’essence et de la contribution du Québec (TECQ) pour les années 2019 à 2023 and its annexes;

WHEREAS the City must comply with the terms and conditions of this guide that apply in its situation in order to receive the governmental financial assistance which was confirmed in a letter from La Ministre des Affaires municipales et de l’Habitation to that effect.

MOVER

THAT the City of Westmount commit to complying with the terms and conditions of the Guide relatif aux modalités de versement de la contribution gouvernementale dans le cadre du programme de la taxe sur l’essence et de la contribution du Québec (TECQ) pour les années 2019 à 2023 that apply in its case;

THAT the City of Westmount commit to being the sole body in charge and to release the governments of Canada and Quebec, as well as their ministers, senior officials, employees and agents, of any responsibility relating to claims, requirements, losses, damages, and costs of any kind based on an injury inflicted to a person, the death of this person, any damages done to property or the loss of property attributable to a deliberate or careless act ensuing directly or indirectly from the investments made through the financial assistance obtained under the 2019-2023 TECQ programme;

THAT the City of Westmount approve the content and authorize the transmission of the schedule of works attached herewith to the Ministère des Affaires municipales et de l’Habitation and of all other documents required by the Ministère, in order to receive the government contribution which was confirmed in a letter of La Ministre des Affaires municipales et de l’Habitation to that effect;

THAT the City of Westmount commit to achieving the minimum capital work in municipal infrastructure fixed at $75 per capita per year, thus a total of $375 per capita for all five years of the programme;

THAT the City of Westmount commit to informing the Ministère des Affaires municipales et de l’Habitation of any modification made to the schedule of works approved under the present resolution;

THAT the City of Westmount hereby certify that, as per this resolution, the schedule of work attached herewith includes the true expenditures incurred.
13. **NOTICE OF MOTION - BY-LAW 1565 TO ESTABLISH TARIFFS FOR THE 2021 FISCAL YEAR**

**NOTICE OF MOTION**

Councillor Kez to give notice of the intention to submit for adoption at a subsequent meeting of Council, By-law No. 1565 entitled *By-law to establish tariffs for the 2021 fiscal year*.

**OBJECT**

The object of this by-law is to establish the tariffs and user fees to be charged during the 2021 fiscal year.

A copy of the draft by-law is tabled and available for public consultation.

14. **NOTICE OF MOTION - BY-LAW 1566 TO IMPose AND LEVY A TAX AND A COMPENSATION FOR THE 2021 FISCAL YEAR**

**NOTICE OF MOTION**

Councillor Kez to give notice of the intention to submit for adoption at a subsequent meeting of Council, By-law No. 1566 entitled *By-law to impose and levy a tax and a compensation for the 2021 fiscal year*.

**OBJECT**

The object of this by-law is to impose and levy a tax on all taxable immovables in the territory of the municipality, based on their value indicated on the assessment roll.

The object of this by-law is also to impose the payment of compensation for municipal services on the owners of immovables or lands situated in the territory.

A copy of the draft by-law is tabled and available for public consultation.

15. **ADOPTION - BY-LAW 1564 TO FURTHER AMEND BY-LAW 69 CONCERNING PARKS**

**OBJECT**

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

The City Clerk to explain that the object of this by-law is to establish the permitted hours of use for the toboggan run in King George Park, all basketball courts, and outdoor skating rinks, and to establish the rules of use for the King George Park toboggan run.
Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER

Councillor Gallery

THAT By-law No. 1564 entitled By-law to further amend By-law 69 concerning parks be adopted.

Declaration

Mayor Smith

THAT By-law No. 1564 entitled By-law to further amend By-law 69 concerning parks having been duly adopted; it is ordered that notices be given as required by law.

16. MODIFICATION TO A CONTRACT - AGREEMENT FOR THE RENTAL OF TRUCKS FOR SNOW REMOVAL OPERATIONS - WINTER 2020-2021

WHEREAS, on September 21, 2020, Council awarded a contract to Transvrac Montréal Laval inc. for the supply of forty (40) trucks for snow removal operations during the 2020-2021 winter season, for a minimum amount of $380,000.00 plus taxes and a maximum amount of $1,171,500.00 plus taxes (Resolution No. 2020-09-174);

WHEREAS the hourly rates fixed by the Ministère des Transports du Québec for the 2020-2021 winter season were published on September 30, 2020;

WHEREAS the estimated maximum total cost for the supply of forty (40) trucks for snow removal operations during the 2020-2021 winter season with Transvrac Montréal Laval inc. is $1,183,490.00 plus tax, based on the hourly rates fixed by the Ministère des Transports du Québec for the 2020-2021 winter season.

MOVER

Councillor Cutler

THAT the contract awarded to Transvrac Montréal Laval inc. for the supply of forty (40) trucks for snow removal operations during the 2020-2021 winter season (Resolution No. 2020-09-174) be modified and increased to a maximum amount of $1,183,490.00 plus tax, based on the hourly rates fixed by the Ministère des Transports du Québec for the 2020-2021 winter season;

THAT an additional expenditure be authorized in the amount of $11,990.00 plus tax, for the supply of forty (40) trucks for snow removal operations during the 2020-2021 winter season with Transvrac Montréal Laval inc.;

To allocate this expenditure in accordance with the financial information included in the decision-making files Nos. 2020-1073 and 2020-1119.
17. **CONTRACT RENEWAL - EMERGENCY AND MAINTENANCE REPAIRS OF THE WATER AND SEWER NETWORKS (PW-2016-981)**

WHEREAS, following the call for public tenders PW-2016-981, the Municipal Council awarded the contract for emergency and maintenance repairs of the water and sewer networks to *Construction Morival Ltée* (Resolution No. 2012-12-243);

WHEREAS the contract includes the option to renew it twice, at the discretion of the City for a period of twelve (12) months;

WHEREAS the contract was renewed for the period from January 1, 2020 to December 31, 2020 (Resolution No. 2019-12-264);

WHEREAS the Director of Public Works recommends renewing the contract for the period from January 1, 2021 and December 31, 2021.

**MOVER**

Councillor Cutler

**SECONDER**

To authorize the renewal of the contract awarded as part of the call for public tenders PW-2016-981 (Resolution No. 2012-12-243) to *Construction Morival Ltée*, for emergency and maintenance repairs of the water and sewer networks, for the period from January 1, 2021 to December 31, 2021 for a maximum amount of $1,440,858.18, including taxes;

To authorize an expenditure in the amount of $1,315,696.00, including tax credits, for the 2021 fiscal year, for the purpose of this contract, the whole in conformity with the contractual documents of the call for tenders PW-2016-981;

To allocate this expenditure in accordance with the financial information included in the decision-making file 2020-1117.

18. **GROUP PURCHASE WITH THE VILLE DE MONTRÉAL - SUPPLY OF VARIOUS BULK FUELS FOR THE VILLE DE MONTRÉAL GROUPING**

WHEREAS according to Section 572.1, paragraph 2 of the *Cities and Towns Act* (CQLR, chapter C-19), a municipality may enter into an agreement with another municipality, in order to call for tenders for the purpose of awarding contracts;

WHEREAS, as a result of a public call for tenders prepared by the *Société de transport de Montréal* (STM) and the *Ville de Montréal* for the supply of various bulk fuels for the *Ville de Montréal* grouping (Tender No. 20-18226) for the STM, corporate services and the nineteen (19) boroughs of the *Ville de Montréal*, as well as twelve (12) demerged cities of the Montréal Agglomeration, tenders were publicly opened by the *Ville de Montréal* on September 22, 2020;

WHEREAS the contract was awarded to Valero Energy Inc. for the supply of regular unleaded gasoline, Lot 1 of the call for tenders for the supply of various bulk fuels for the *Ville de Montréal* grouping, over a 1-year period, without possibility of extension;

WHEREAS at its regular sitting of September 21, 2020, Council authorized the City of Westmount participate in the group purchase with the *Ville de Montréal* for the supply of various bulk fuels for the *Ville de Montréal* grouping (Resolution No. 2020-09-173).
MOVER
Councillor Cutler

SECONDER
To authorize an expenditure in the amount of $100,913.98, including tax credits, for the 2021 fiscal year, for the purchase of approximately 120,000 litres of regular unleaded gasoline over a period of one (1) year (Tender 20-18226);

To award to Valero Energy Inc., lowest conforming bidder, the contract for this purpose at its bid price, for a maximum amount of $110,513.97, including taxes, the whole in conformity with the contractual documents of the public call for tenders 20-18226;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1134.

19. REQUEST FOR PROPOSALS - PROFESSIONAL SERVICES FOR THE EXTERNAL AUDIT FOR THE 2020 FISCAL YEAR AND THE AUDITING WITH RESPECT TO THE SELECTIVE COLLECTION OF RECYCLABLE MATERIALS

WHEREAS a request for proposals was sent for the professional services for the external audit for the 2020 fiscal year and the auditing with respect to the selective collection of recyclable materials, and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the received proposals, Raymond Chabot Grant Thornton is the selected bidder.

MOVER
Councillor Kez

SECONDER
To award to Raymond Chabot Grant Thornton the contract for the professional services for the external audit for the 2020 fiscal year and the auditing with respect to the selective collection of recyclable materials, for a maximum amount of $56,682.68, including taxes, the whole in conformity with the contractual documents of the request for proposals;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1115.

20. REQUEST FOR PROPOSALS - SIGNAGE FOR THE SANITARY CORRIDORS IN THE CONTEXT OF THE COVID-19 PANDEMIC

WHEREAS a request for proposals was sent for signage for the sanitary corridors in the context of the COVID-19 pandemic, and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the received proposals, Signalisation Como inc. is the selected bidder.
MOVER

SECONDER

Councillor Shamie

To authorize an expenditure in the amount of $95,612.12, including tax credits, for the supply of inventory electric cable 5W0840 - 3x1 conductor twisted 500MCM RWU90 XLPE 1000V;

To award to Rexel Canada electrical Inc. (operating under the business name Nedco) the contract for this purpose at its proposal, for a maximum amount of $104,707.73, including taxes, the whole in conformity with the contractual documents of the request for proposals;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1135.

22. CALL FOR TENDERS BY INVITATION - PROFESSIONAL SERVICES FOR THE REPLACEMENT OF THE SPLASH PAD IN STAYNER PARK (INV-2020-051)

WHEREAS tenders were publicly opened on October 28, 2020, for professional services for the replacement of the splash pad in Stayner Park (Tender by invitation No. INV-2020-051), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Shellex Consulting Group Inc. is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.
MOVER  
Councillor Lulham

SECONDER

To award to Shellex Consulting Group Inc. the contract for this purpose at its bid price, for a maximum amount of $77,608.13, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2020-051;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1130.

23. CALL FOR TENDERS BY INVITATION - DRAIN THAWING SERVICE FOR THE WINTER SEASON (INV-2020-057)

WHEREAS tenders were publicly opened on October 28, 2020, for the drain thawing service for the winter season (Tender by invitation No. INV-2020-057), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Michel Guimont entrepreneur électricien ltée is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER  
Councillor Cutler

SECONDER

To award to Michel Guimont entrepreneur électricien ltée the contract for this purpose at its bid price, for a maximum amount of $52,612.56, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2020-057;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1118.

24. CALL FOR PUBLIC TENDERS - RENTAL AND TRANSPORTATION OF CONTAINERS FOR VARIOUS TYPES OF RESIDUAL MATERIALS (PUB-2020-060)

WHEREAS tenders were publicly opened on November 13, 2020, for the rental and transportation of containers for various types of residual materials (Tender No. PUB-2020-060), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Excavations Vidolo limitée is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

MOVER  
Councillor Brzeski

SECONDER

To award to Excavations Vidolo limitée the contract for this purpose at its bid price, for a maximum amount of $65,047.11, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-060;
To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1127.

25.  **APPROVAL OF A SYSTEM OF BID WEIGHTING AND EVALUATING - PROFESSIONAL SERVICES**

WHEREAS according to sections 573.1.0.1.1 and 573.1.0.1.2 of the *Cities and Towns Act* (CQLR, c. C-19), where a contract for professional services is to be awarded, the council must use a system of bid weighting and evaluating;

WHEREAS the Engineering Department recommends a new system of bid weighting and evaluating for all calls for tenders relating to professional services.

**MOVER**  
Councillor Cutler

**SECONDER**

THAT the City adopt the attached system of bid weighting and evaluating for calls for tenders relating to professional services;

THAT said system of bid weighting and evaluating be used for all the calls for tenders for professional services, unless otherwise specified by way of resolution of Council;

THAT said system of bid weighting and evaluating be valid for the year 2021.

26.  **URBAN PLANNING - APPROVAL OF BUILDING PERMITS**

WHEREAS, according to By-law 1305 on *Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

**MOVER**  
Councillor Peart

**SECONDER**

THAT, according to the recommendations made by the Planning Advisory Committee at its meeting held on November 24, 2020, the building permit applications appearing on the attached list, reviewed under *By-law 1305 on Site Planning and Architectural Integration Programmes*, be approved.

27.  **URBAN PLANNING - DENIAL OF PERMIT APPLICATION**

WHEREAS, according to *By-law 1305 on Site Planning and Architectural Integration Programmes*, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution;

WHEREAS the application does not meet the objectives and criteria of *By-law 1305 on Site Planning and Architectural Integration Programmes*;
WHEREAS changes to the exterior walls of existing buildings should be designed to minimize the impact on the existing and nearby buildings, as prescribed by section 2.2 of the guidelines entitled Renovating and Building in Westmount;

WHEREAS the use of stones of various sizes to cover the existing foundation does not integrate with the architectural language of the existing building;

WHEREAS Westmount’s architectural integrity is defined by the expression of the original construction materials and a facing stone is not equivalent to a foundation stone.

MOVER Councillor Peart
SECONDER
THAT, according to the recommendations made by the Planning Advisory Committee at its meeting held on October 27, 2020, the building permit application appearing on the attached list, reviewed under By-law 1305 on Site Planning and Architectural Integration Programmes, be denied.

28. NEW BUSINESS

29. SECOND QUESTION PERIOD

30. CLOSING OF THE SITTING

The Mayor declares the sitting closed.