1. OPENING OF THE MEETING

The Mayor calls the sitting to order.

Unless otherwise indicated in these minutes, the Mayor avails herself of her privilege provided for in section 328 of the *Cities and Towns Act* (CQLR, chapter C-19) by abstaining from voting.

2. MAYOR'S AND COUNCILLORS' REPORTS

3. FIRST QUESTION PERIOD

4. ADOPTION OF THE AGENDA

MOVER Councillor Shamie
SECONDER THAT the agenda of the regular Council sitting of October 5, 2020 be adopted.

5. CONFIRMATION OF MINUTES

MOVER Councillor Shamie
SECONDER THAT the minutes of the regular Council sitting held on September 21, 2020 be approved.

6. REPORTS TO COUNCIL

6.1. CORRESPONDENCE Mayor Smith

No reports are tabled.

6.2. MINUTES OF THE GENERAL COMMITTEE OF COUNCIL Councillor Shamie

The minutes of the General Committee meeting of Council held on September 8, 2020 are tabled and are available on the City’s website.
6.3. **FINANCE AND ADMINISTRATION COMMITTEE MINUTES**

Councillor Kez

No reports are tabled.

6.4. **TRANSPORTATION ADVISORY COMMITTEE MINUTES**

Councillor Bostock

The minutes of the Transportation Advisory Committee meeting held on August 18, 2020 are tabled and are available on the City's website.

6.5. **MANPOWER REPORT**

Councillor Shamie

The Manpower report for the month of August 2020 is tabled.

6.6. **PAYMENT REGISTRY**

Councillor Kez

The list of payments for the month of August 2020 is tabled.

6.7. **LIST OF APPROVALS IN VIRTUE OF BY-LAW 1507**

Councillor Shamie

In accordance with *By-law 1507 on the Delegation of powers to certain employees of the City of Westmount*, the list of authorization of expenditures for the month of August 2020 is tabled.

7. **ADOPTION OF COUNCIL’S POSITION ON THE ITEMS TO BE SUBMITTED TO THE MONTREAL AGGLOMERATION COUNCIL**

MOVES

Councillor Shamie

THAT the Mayor, or in her absence the Acting Mayor, be authorized to make any decisions she deems necessary and in the best interest of the City of Westmount and its residents regarding the items on the agenda of the Montreal Agglomeration Council meeting to be held on October 22, 2020.

8. **APPROPRIATION - APPROPRIATED SURPLUS**

WHEREAS by allocating surpluses to specific projects or elements, these amounts cannot be used for purposes other than those approved by Council;

WHEREAS as of December 31, 2019, the City's surplus is $29,039,560;

WHEREAS an amount of $13,904,777 has been allocated to the payment of the City's long-term debt;

WHEREAS the balance of the long-term debt as at December 31, 2019 is $9,276,000;
MOVER               Councillor Kez
SECONDER
THAT the reclassification, as indicated in the attached recommendation, previously presented to the Finance and Administration Standing Committee, be adopted.

9.   EQUAL ACCESS EMPLOYMENT PROGRAM - ADOPTION OF THE IMPLEMENTATION REPORT - IMPLEMENTATION 03

WHEREAS a municipality subject to an Act respecting equal access to employment in public bodies (CQLR, c. A-2.01) shall conduct a workforce analysis to determine, for each type of employment, the number of persons in each of the groups covered by the Act;

WHEREAS Council approved the implementation of the equal access employment program to increase the representation of each target group concerned in the workforce and to correct practices in employment systems, as per resolution No. 2009-02-20 adopted at its regular meeting held on February 2, 2009;

WHEREAS in accordance with section 20 of the Act, the municipality shall report to the Commission des droits de la personne et des droits de la jeunesse on the implementation of the program, the measures taken and the goals achieved.

MOVER               Councillor Brzeski
SECONDER
THAT the Equal Access Employment Program Implementation Report prepared by the Human Resources Department be adopted;

THAT the Director of Human Resources be authorized to submit said Report to the Commission des droits de la personne et des droits de la jeunesse.

10.  NOMINATION - ACCESSIBILITY ADVISORY COMMITTEE

WHEREAS the City of Westmount values all people and their needs equally, and all persons within its community, regardless of their needs, are valued members and able to participate and contribute fully in all aspects of community life and benefit from all City services;

WHEREAS a Commissioner of Sustainability and Accessibility was appointed, underlying the importance of improving access to City services and civic life in Westmount by persons with disabilities;

WHEREAS in compliance with the Act to secure handicapped persons in the exercise of their rights with a view to achieving social, school and workplace integration (CQLR, c. E-20.1), the City of Westmount prepares an annual action plan to improve the integration of persons with disabilities in the local community;

WHEREAS the recommendation by the Office des personnes handicapées du Québec, dated January 7, 2019, listed the creation of a working committee;
WHEREAS the 2017 Canadian Survey on Disability's demographic data indicates a growing number of residents living with some form of disability in Westmount, estimated at approximately 4,500;

WHEREAS the COVID-19 pandemic drew attention to the needs of our most vulnerable residents;

WHEREAS, given the appropriateness of the timing of receiving input directly from the concerned population, in light of Imagine Westmount 2040 and the forthcoming review of the urban planning by-laws.

MOVER
Councillor Brzeski
SECONDER
THAT the Westmount Accessibility Advisory Committee be created;

THAT the mandate of the Committee be to produce a report to Council in September 2021, with recommended actions to further enhance accessibility and inclusion for persons with disabilities to fully participate in City services and civic life in Westmount;

THAT the Committee be composed of up to ten (10) members, as follows:

- The Commissioner of Sustainability and Accessibility, as Chairperson;
- Up to three (3) members of Council;
- Up to three (3) residents who are persons with disabilities or are the guardians or caregivers of a person with a disability;
- Up to two (2) residents representing the elderly population;
- Two (2) members of the City Administration, from the Engineering and Urban Planning Departments;

THAT Councillors Anitra Bostock and Marina Brzeski be appointed as members of the Accessibility Advisory Committee, as well as Mayor Smith as an ex officio member;

THAT Ms. Krista Leitham, Mr. Sheldon Lewis, Mr. Aren Prupas, Mr. Christophe Sepulchre, and Mr. Paul Vinet be appointed as resident members of the Accessibility Advisory Committee.

11. CALL FOR PUBLIC TENDERS - RECONSTRUCTION OF PRINCE ALBERT PLAYGROUND (PUB-2020-054)

WHEREAS tenders were publicly opened on September 11, 2020, for the reconstruction of the Prince Albert playground (Tender No. PUB-2020-054), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Les entreprises Ventec inc. is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.
Mover: Councillor Lulham

To authorize an expenditure in the amount of $159,145.30, including tax credits, for the reconstruction of the Prince Albert playground (Tender No. PUB-2020-054);

To award to Les entreprises Ventec inc. the contract for this purpose at its bid price, for a maximum amount of $174,284.85 including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-054;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1087.

12. CALL FOR PUBLIC TENDERS - SUPPLY AND INSTALLATION OF NEW FURNITURE - PUBLIC SAFETY (PUB-2020-056)

WHEREAS tenders were publicly opened on September 11, 2020, for the supply and installation of new furniture - Public Safety (Tender No. PUB-2020-056), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Concept Mobilier Möbel360 inc. is the lowest conforming bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

Mover: Councillor Bostock

To authorize an expenditure in the amount of $84,207.32, including tax credits, for the supply and installation of new furniture - Public Safety (Tender No. PUB-2020-056);

To award to Concept Mobilier Möbel360 inc. the contract for this purpose at its bid price, for a maximum amount of $92,218.00, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-056;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1089.

13. CALL FOR PUBLIC TENDERS - PROFESSIONAL SERVICES FOR THE SOIL ENVIRONMENTAL CHARACTERIZATION ON VARIOUS STREETS IN THE CITY OF WESTMOUNT (PUB-2020-057)

WHEREAS tenders were publicly opened on September 11, 2020, for professional services for the soil environmental characterization on various streets in the City of Westmount (Tender No. PUB-2020-057), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, Groupe ABS inc. is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.
Councillor Cutler

To authorize an expenditure in the amount of $96,898.00, including tax credits, for the 2020 fiscal year, for professional services for the soil environmental characterization on various streets in the City of Westmount (Tender No. PUB-2020-057);

To award to *Groupe ABS inc.* the contract for this purpose at its bid price, for a maximum amount of $111,408.48, including taxes, the whole in conformity with the contractual documents of the call for tenders PUB-2020-057;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1088.


WHEREAS tenders were publicly opened on August 31, 2020, for the professional services of an engineering firm for the preparation of the design as well as the plans and specifications for the reconstruction of Claremont Avenue, between Notre-Dame-de-Grâce Avenue and Sherbrooke Street West and Lorraine Avenue (Tender by invitation No. INV-2020-046), and minutes prepared by the City Clerk’s Office are submitted to this meeting;

WHEREAS, following the analysis of the opened tenders, *Le Groupe Conseil Génipur inc.* is the conforming bidder having obtained the best score as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting.

Councillor Cutler

To authorize an expenditure in the amount of $32,966.08, including tax credits, for the 2020 fiscal year, for the professional services of an engineering firm for the preparation of the design as well as the plans and specifications for the reconstruction of Claremont Avenue, between Notre-Dame-de-Grâce Avenue and Sherbrooke Street West, and Lorraine Avenue (Tender by invitation No. INV-2020-046);

To award to *Le Groupe Conseil Génipur inc.* the contract for this purpose at its bid price, for a maximum amount of $94,739.40, including taxes, the whole in conformity with the contractual documents of the call for tenders by invitation INV-2020-046;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1090.
15. REQUEST FOR PROPOSALS - TOWING SERVICE FOR THE SNOW REMOVAL ON STREETS FOR THE 2020-2021 WINTER SEASON (INV-2020-052)

WHEREAS a request for proposals was launched for the provision of a towing service for the snow removal on streets for the winter season between November 1, 2020 and April 15, 2021 for the City of Westmount (request for proposals No. INV-2020-052), and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the proposals received, 7795211 Canada Inc. (Dave's Towing) is the selected bidder as it appears from the report prepared by the Purchasing Manager, which is submitted at this meeting

MOVER Councillor Bostock
SECONDER

To authorize an expenditure in the amount of $21,207.48, including tax credits, for the 2020 fiscal year, for the provision of a towing service for the snow removal on streets for the winter season between November 1, 2020 and April 15, 2021 for the City of Westmount (request for proposals No. INV-2020-052);

To award to 7795211 Canada Inc. (Dave's Towing) the contract for this purpose at its proposal price, for a maximum amount of $92,899.80, including taxes, the whole in conformity with the contractual documents of the request for proposals No. INV-2020-052;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1072.

16. REQUEST FOR PROPOSALS - RENTAL OF A REFRIGERATED ICE RINK IN WESTMOUNT PARK FOR THE 2020-2021 WINTER SEASON

WHEREAS a request for proposals was launched for the rental of a refrigerated ice rink in Westmount park for the 2020-2021 winter season, and that, in conformity with By-law 1556 on contract management, the Déclaration relative aux mesures prises pour assurer la rotation des cocontractants is submitted to this meeting;

WHEREAS, following the analysis of the proposals received, Synerglace Canada inc. is the selected bidder.

MOVER Councillor Gallery
SECONDER

To authorize an expenditure in the amount of $54,783.95 including tax credits, for the 2020 fiscal year for the rental of a refrigerated ice rink in Westmount park for the 2020-2021 winter season;

To award to Synerglace Canada inc. the contract for this purpose at its proposal price, for a maximum amount of $99,992.61 including taxes;

To allocate this expenditure in accordance with the financial information included in the decision-making file No. 2020-1091.
17. ADOPTION - BY-LAW 1563 TO FURTHER AMEND BY-LAW 1544 TO ESTABLISH TARIFFS FOR THE 2020 FISCAL YEAR – PLAYING FIELDS

City Clerk

The City Clerk to report that all formalities required for dispensing with the reading of this by-law have been observed and that copies of the by-law have been remitted to all members of Council and are available for public reference.

OBJECT

The City Clerk to explain that the object of this by-law is to remove the tariff for the use of playing fields by local schools during school hours.

Mayor Smith

Declaration by each member of Council present that he or she has read the by-law and that reading is waived thereof.

MOVER

Councillor Gallery

SECONDER

THAT By-law No. 1563 entitled By-law to further amend By-law 1544 to establish tariffs for the 2020 fiscal year – Playing fields be adopted.

Declaration

Mayor Smith

THAT By-law No. 1563 entitled By-law to further amend By-law 1544 to establish tariffs for the 2020 fiscal year – Playing fields having been duly adopted; it is ordered that notices be given as required by law.

18. URBAN PLANNING - APPROVAL OF BUILDING PERMITS

WHEREAS, according to By-law 1305 on Site Planning and Architectural Integration Programmes, the issuance of some building permits are subordinate to the prior recommendation of plans by the Planning Advisory Committee;

WHEREAS according to section 3.2.2 of this by-law, Council must decide on the recommendations of the Committee by way of resolution.

MOVER

Councillor Peart

SECONDER

THAT, according to the recommendations made by the Planning Advisory Committee at its meetings held on September 28 and 29, 2020, the building permit applications appearing on the attached list, reviewed under By-law 1305 on Site Planning and Architectural Integration Programmes, be approved.
19. NEW BUSINESS

20. SECOND QUESTION PERIOD

21. CLOSING OF THE SITTING