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**MINUTES OF PROCEEDINGS OF THE MEETING OF THE GENERAL COMMITTEE OF COUNCIL (GC) OF THE CITY OF WESTMOUNT HELD AT CITY HALL ON APRIL 3, 2018 AT 4:34 P.M. AT WHICH WERE PRESENT:**

Chair	Anitra Bostock
Mayor	Christina Smith
Councillors	Marina Brzeski Philip A. Cutler Mary Gallery Kathleen Kez Conrad Peart Jeff J. Shamie
Absent	Cynthia Lulham
Administration	Benoit Hurtubise, Director General (DG) Martin St-Jean, Director of Legal Services and City Clerk
Recording Secretary	Andrew Brownstein

**NOTE TO THE READER:**  
The comments, opinions and any consensus views reflected herein are those of the participants in their individual capacity. As such, they are not binding upon the City or the administration.  
  
The City and its administration are only bound by decisions that are authorized by the Municipal Council in the course of a public meeting by way of a resolution or a by-law.

Ms. Nathalie Jodoin, Assistant Director of Urban Planning, joined the meeting at 4:34 p.m.

**GC AGENDA**

**Adoption of the GC Agenda of April 3, 2018**

**It was agreed** that the Agenda of the April 3, 2018 meeting of the GC be adopted, with the addition of the following items under New Business:

- Earth Hour (Councillor Brzeski);
- Prospect Park (Councillor Kez); and
- Proposed Privacy/Electronic Forms Policy (Councillor Brzeski).

**Confirmation of Minutes of the Meeting of the GC Held on March 19, 2018**

The Minutes of the GC's meeting held on March 19, 2018 were adopted with corrections.

### **Business Arising from Minutes of March 19, 2018**

On April 4<sup>th</sup>, Councillor Lulham and Councillor Peart will revisit the proposed locations for Bell Canada's prospective installation of 16 Central Splitting Point (CSP) boxes with the company's representatives in order to determine which locations are suitable.

### **Items from the Council Agenda to Be Discussed in General Committee**

The DG briefed the GC on several draft resolutions that are to be presented to Council for its approval at that night's Regular Sitting.

### **Council Question Period Follow-up**

- **It was agreed** that as part of the "Mayor's and Councillors' Reports" presented at the beginning of Regular Sitings, Council members will present a follow-up on the issues raised at the previous meeting's question periods, when such follow-up is feasible.

### **ITEMS FOR DISCUSSION / DECISION**

#### **DEMOLITION – 51 DE LAVIGNE**

Ms. Jodoin presented the permit application for the property located at 51 De Lavigne Road. The application requests a permit for the demolition of a two-storey (plus basement) Category II house built in 1952, to be replaced with a three-storey (plus basement) house. While the proposal would constitute nearly the maximum permitted construction for the site, it conforms to the zoning. The current proposal is the product of the applicant's revisions further to the PAC's comments on several occasions since the application was submitted in full in June 2017. On February 13, 2018, the PAC recommended that the file be referred to and approved by a Demolition Committee, and then ultimately approved by Council.

Confidential items were discussed.

- **It was agreed** that Urban Planning will provide the GC with a presentation detailing the potential project at its April 16<sup>th</sup> meeting.
- **It was agreed** that the Demolition Committee meeting will be held on May 7<sup>th</sup> at 5:00 p.m. A notice of the meeting will be published in the *Westmount Independent* in addition to said notice being posted in front of the house under consideration, on the City's website and social media, and distributed via its E-Westmount newsletter. The notice will indicate that residents may send in their comments in writing, to be read and considered at the meeting, or attend the meeting to ask questions and express their comments in person.

Ms. Jodoin left the meeting at 5:30 p.m.

Confidential items were discussed.

### **CALENDAR OF EVENTS**

GC members discussed the schedule of meetings and events for April and May 2018, noting in particular the Westmount Library Book Sale (April 7<sup>th</sup> and 8<sup>th</sup>), the Sports Banquet (April 11<sup>th</sup>), the Spring Reception (April 25<sup>th</sup>), formerly known as the Flower Show, hazardous waste collection (April 28<sup>th</sup>), a wedding in the Council chamber (May 3<sup>rd</sup>) and Family Day (May 26<sup>th</sup>).

- **It was agreed** that Ms. Anne Renaud, Executive Assistant – Mayor’s Office, will send Outlook event invitations to GC members for all meetings and events at which they are expected to be present. This will allow for automatic updates to scheduling and an instantly-updated list of whom will be present, which will help to ensure that, as much as possible, a certain minimum number of Council members are present at these events.

Confidential items were discussed.

### **ONGOING ITEM: MTQ/TURCOT**

On March 29<sup>th</sup> at 10:00 p.m., the MTQ notified the City of its intention to close Glenn Road to vehicular through-traffic from April 5<sup>th</sup> to 10<sup>th</sup>. While the City takes no issue with the closure in itself, the DG explained to the MTQ that more notice must be given prior to closures in order for the City to inform residents. The City has posted information of the scheduled closure on its website.

At the *bon voisinage* meeting held on March 28<sup>th</sup>, the MTQ rejected a proposal to put fences around its constructions as a means of avoiding graffiti, but it committed to cleaning any graffiti off said constructions twice a year.

- **It was agreed** that the DG will send the MTQ pictures of the pillars supporting the highway above Glenn Road that have been graffitied for over a year, requesting that they be cleaned without delay and that a schedule for these cleanings be established, at a minimum frequency of twice a year.

Also at the *bon voisinage* meeting, the future of Selby Park was discussed, which is MTQ land. Some GC members expressed their favourability to exploring the creation of a permanent skateboard park in the location.

- **It was agreed** that at an upcoming GC meeting, the DG will provide GC members with a map demonstrating the land exchanged with the MTQ.

GC members discussed the possibility of posting and distributing a communication outlining the reasons for Greene Avenue's closure to vehicular through-traffic until the Turcot project's completion.

### **NEW BUSINESS: EARTH HOUR**

The City's event for Earth Hour, which occurred on the evening of Saturday, March 24<sup>th</sup>, was held as of 4:30 p.m. on that day. Beginning in the afternoon attracted more young families, and the event was well-received overall.

Next year's Earth Hour is scheduled for the evening of Saturday, March 30<sup>th</sup>, 2019. GC members discussed how to improve the event's promotion as well as the possibility of holding the event earlier in the day or on the preceding or following Thursday evening in order to attract more people.

- **It was agreed** that the City will create a formal committee for the organization of its events for Earth Hour 2019, with the committee's members to be appointed by Council.

### **NEW BUSINESS: PROSPECT PARK**

Mr. Nicolas Mory, Superintendent of Horticulture and Arboriculture, is working to design the most effective arrangement of plants in Prospect Park for creating the "green wall" desired by residents.

### **NEW BUSINESS: PROPOSED PRIVACY/ELECTRONIC FORMS POLICY**

Given her absence at the March 19<sup>th</sup> GC meeting when the proposed privacy policy was discussed, Councillor Brzeski expressed her recommendation for the policy to further detail the measures for securing collected information in the paragraph entitled "Security."

### **ABSENCES**

Council members were requested to submit their absence sheets to the Assistant City Clerk.

The meeting was adjourned at 7:06 p.m.

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Anitra Bostock  
Chairman

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M<sup>e</sup> Martin St-Jean  
Director of Legal Services and City  
Clerk